



MICHAEL MEDINA

Professional Summary

Team-oriented Warehouse professional accustomed to streamlining shipping and receiving processes to increase overall efficiency. Industrious and dedicated with talents in Warehouse Operations. Energetic individual equipped to work hard in fast-paced, constantly changing environments.

Work History

GranQuartz L.P - Warehouse Worker

Denver, CO

06/2019 - 11/2020

- Used hand-held devices and computers to record and monitor inventory levels and completed audits to uncover and address inaccuracies.
- Inspected work areas for cleanliness and obstacles and removed cartons and boxes to keep work areas organized and hazard-free.
- Operated company vehicles and heavy equipment with focus on safety and risk management.
- Alternated goods in inventory by observing first-in/first-out approach to keep shelves organized and properly stocked.
- Readied product pallets for optimal storage and shipment, carefully organizing boxes and balancing weight.
- Checked packages and merchandise for damage and quickly notified vendors to request replacements.

ARIA MARBLE & GRANITE - Installer

GOLDEN, CO

05/2018 - 06/2019

- Laid out materials and system components to prepare for installation.

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(720) 690-4938

Westminster, CO 80234

Skills

- Shipping and receiving
 - Operations Support
 - Safety and compliance
 - Forklift operations
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Education

06/2019

Academy of Urban Learning

Denver, CO

High School Diploma