

## MICHAEL J MCHUGH JR

746 S. RICHLAND ST.  
INDIANAPOLIS, IN 46221  
Phone: (317) 992-8333

### Employment History

#### Brake Department Lead , Cutting, Punching, and Press Machine Setters, Operators, and Tenders, Metal and Plastic

06/2009 - 09/2019                      Facadetek    5110 W 76th St, Indianapolis, IN

Ten years, full time, as a Brake Press Operator, have led Ornamental Department for the past eight years. Responsible for reading fabrication paperwork, had to figure how much material needed, blank sizes, and how to notch material. Department sheared, notched, and formed material according to fabrication tickets. I also managed personnel to achieve tasks in a timely manner.

#### Carpenter , Construction Carpenters

03/1998 - 07/2008                      Mccomb Window & Door Co Inc    5425 W 74th St # 200, Indianapolis, IN

Ten years full time, last sixteen months as a Order Fulfillment Coordinator, first nine years as a Carpenter. As a Order Fulfillment Coordinator, I was responsible for all aspects of distribution. I communicated closely with Contractors, Home Owners, and the Sales Staff. I routed and confirmed all deliveries, in doing so, I worked closely with many different departments, they included: Accounting, Purchasing, Production, Pre-Finish, Service, and Warehouse Management. As a Carpenter, I led the production department building window and door composites, to include custom work, such as bay and bow windows.

#### Field Service Technician , Electrical and Electronics Repairers, Commercial and Industrial Equipment

07/1992 - 02/1998                      Word Systems Inc    9225 Harrison Park Ct # 100, Indianapolis, IN

Six years full time, as a Field Service Technician. Responsible for repair of analog dictation equipment. Other duties included the repair of fax machines, the installation of both digital dictation systems and courtroom recording equipment.

### Education History

Start Date	Completion Date	Issuing Institution	Location	Degree Received	Course of Study	Semester Hours
06/1990	05/1992	ITT Technical Institute	Indianapolis, IN	Associate's Degree	Electronics Engineering Technology	60
08/1982	05/1986	Cardinal Ritter High School	Indianapolis, IN	High School Diploma	General High School Curriculum	

### Additional Information

I served in the United States Army from 1986-1990, while in service attended a course, Primary Leadership Development, this course was conducted for Non-Commissioned Officers, to enhance their leadership and counseling skills.

I have been very involved with church, I've chaired committees and I've taught Religious education for fifteen years.

I have many awards and citations that show I would be an excellent asset to one's company.