

MICHAEL JONES

Aurora, CO 80014

michaeljones2366_u78@indeedemail.com

+1(303) 229-7519

Professional Summary

Industrious Forklift Operator trained in all aspects of shipment inspections and transportation. Versed in using scanners and warehouse management systems (WMS) to promote safe and on-time shipment and delivery. Strong and robust individual comfortable lifting up to 70 pounds and operating all job-related equipment such as shrink wrap machines. Safety-oriented Forklift Operator knowledgeable about proper handling of heavy machinery, pallet jacks, cherry pickers and forklifts. Works well independently and as part of team. Excellent interpersonal communication skills.

Authorized to work in the US for any employer

Authorized to work in the US for any employer

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Willing to relocate: Anywhere

Work Experience

Hyster Operator/ Forklift Operator

Brown West Logistics-Chattanooga, TN

July 2023 to November 2024

- Receive and check incoming pick tickets
- Locate products using RFID scanners
- Retrieve orders according to quantity, size etc. ensuring accuracy
- Fill racks with orders and position them in the staging areas
- Re-stock inventory manually or with warehouse equipment
- Maintain equipment and report on malfunctions
- Adhere to health and safety policies and quality standards

Forklift Operator/Inspector

SeSe Logistics-Chattanooga, TN

May 2023 to October 2024

- ensure the proper assembly of all components generated by Sese, following applicable work instructions and within time requirements
- ensure the proper functioning of the operation with support from the Production Line Leader & Supervisor
- Ensure the inclusion of any obtained organizational knowledge into the QMS
- Meeting production program in time and form (Just-In-Sequence-Production)
- Perform the assembly at various workstations in accordance with the procedures, in compliance with the TAKT time during normal operation and ability to work in "Back Up" mode
- Identify and contain defective parts or NOK, and report the incident to the Line Leader, Quality Tech or Production Supervisor

- Ensure self-control according to the defined procedures and verify operations carried out upstream; report defects found team leader, place product on hold if necessary
- Perform Level 1 maintenance checks
- Support teammates and participate in technical interventions
- Participate in the continuous process (5 S, Shop Floor Management) improvement
- Perform the tasks assigned in quality and in time
- Order and cleanliness of their position and its environment
- Learn and Qualify in multiple operations
- Contribute to the training of new hires
- Account of the incidents - fill out pre-printed documents
- Ensuring the implementation of good practices
- Promoting and implementing continuous improvement in the production process come up with 1.5 ideas or more
- Additional responsibilities and activities may be added on a need basis, as assigned by management
- Respect and communicate "quality and environment" as well as the rules of health and safety

Forklift Operator/order Puller

ADORAMA-Chattanooga-TN

March 2021 to April 2023

- Updated daily logs with production data such as weights, destinations, and delivery times to keep management current on team activities.
- Assessed equipment for damage, wear, battery life, and fluid levels.
- Coordinated with other lift truck drivers and production personnel to process orders efficiently.
- Promoted operational efficiency by maximizing loads on each transfer.
- Coordinated team member movements based on current needs, avoiding safety concerns, or delays.
- Operated or tended automatic stacking, loading and packaging machines.
- Wrapped pallets in plastic wrap and attached merchandise tags to prepare for shipping.
- Positioned lifting devices under, over or around loaded pallets or boxes to secure material or products for transport to designated areas.
- Weighed materials or products to record weight or other production data on tags or labels

Lead Forklift Operator

GESTAMP

May 2017 to January 2020

- Promoted operational efficiency by maximizing loads on each transfer.
- Weighed materials or products to record weight or other production data on tags or labels.
- Inspected equipment for defects and performed repairs or maintenance tasks.
- Coordinated team member movements based on current needs, avoiding safety concerns, or delays.
- Updated daily logs with production data such as weights, destinations, and delivery times to keep management current on team activities.
- Generated production data to complete necessary paperwork by accurately measuring and weighing materials.
- Coordinated with other lift truck drivers and production personnel to process orders efficiently.
- Maneuvered forklift safely using appropriate load rates and maintaining clear visibility of work area

Warehouse Forklift Operator

OSHA-LJT-TENNESSEE

May 2017 to January 2020

- Inspected equipment for defects and performed repairs or maintenance tasks.

- Unloaded materials and goods at designated locations for best project availability.
- Worked with racking systems and loaded or unloaded flatbed trucks, pulling and placing product on or off of vertical product racking systems and trucks, maximizing storage by stacking products vertically.
- Kept accurate records of materials moved within warehouse to quickly locate inventory and keep facility operating smoothly.
- Transported stowed product inventory to various locations throughout unit, labeling and replenishing inventory items and loading and unloading trailers to keep stock in proper condition.
- Operated forklift in compliance with OSHA guidelines and organizational policies.

General Laborer

TROJAN LABOR

April 2013 to August 2017

- Carefully cut PVC and steel according to specifications, which in turn reduced wasteful spending.
- Solved and identified any complex issues that impacted management.
- Provided maintenance for construction equipment.
- Mentored new employees by providing guidance on safety and proper techniques.
- Kept sites clean and organized to decrease accidents and increase overall productivity
- Worked with public to maintain control of traffic in and around job sites, direct cars safely around and through active construction areas.
- Assembled and disassembled scaffolding and ladders to guarantee safety of workers while performing tasks at heights.
-

Education

B.S

UNIVERSITY OF PHOENIX

July 2025 to July 2025

HS DIPLOMA

PENN FOSTER HIGH SCHOOL - Foster, PA

July 2021 to July 2021

Skills

- Customer service
- Communication skills
- 5S
- Forklift
- Load & unload
- Warehouse Management Systems
- Safety Awareness
- RF Scanner
- Assembly
- Shipping and Receiving

- Forklift/Pallet Jack Operating
- Forklift
- Calipers
- Quality management
- OSHA Compliance
- Computer skills
- 5S
- Heavy lifting
- Assembly
- Flatbed
- Quality assurance
- Materials handling
- Micrometer
- Visual Inspection
- Staging and Sorting
- Order Picker
- Reach Truck
- Warehouse Experience
- Order Picking
- Freight Experience

Certifications and Licenses

Forklift Certification

Pallet Jack Certification