



MICHAEL JOHNSON

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Summary

Enthusiastic employee eager to contribute to business success. Experience providing quality work that exceeds organizational expectations. Unique focus on customer satisfaction, team productivity, and workplace efficiency. Skilled team player with strong background in fast environments. Works well independently to handle assignments and always ready to go beyond basics assignments.

Skills

- Active listening
- Organized
- Punctuality
- Delivery logistics
- Food safety procedures
- Time management
- Cash handling
- Customer relationship management
- Effective communication
- Attention to detail

Experience

Garlic Knot | Littleton, Colorado

Delivery Driver

03/2024 - Current

- Safely operated vehicles, adhering to traffic laws, and company policies.
- Managed time effectively to ensure the timely delivery of the customers' food orders
- Provided excellent customer service during deliveries and while on the front end of the store. Answering any questions or concerns that the customers may have.
- Maintained accurate records of deliveries, including delivery times, and customer signatures.
- Quickly addressed and resolved any issues that arose during deliveries, such as incorrect addresses or customer complaints.
- Handled cash and electronic payments securely, providing accurate change and processing transactions via mobile devices.
- Observed strict food safety and handling procedures during transport to maintain the quality and integrity of meals.
- Maintained cleanliness of restaurant dining area, kitchen, and delivery vehicle.

Full Spectrum Lighting | Denver, Colorado

Laborer Assistant

03/2022 - 08/2022

- Performed preventative maintenance activities, such as tank cleaning, flushing services, and filter changes or replacements.
- Provided support to other workers by helping them complete assigned tasks quickly and correctly.
- Organized tools, supplies, and equipment needed for specific jobs according to instructions provided by supervisor.
- Optimized workspace organization by maintaining a clean, safe, and efficient work environment throughout each job.
- Dug ditches or trenches, backfilled excavations or compacted and leveled earth to grade specifications.

- Lifted objects weighing up to 50 pounds without assistance when necessary.
- Ensured that all personal protective gear was worn at all times while on the job site.
- Performed regular checks of equipment for proper operation and safety compliance.

Education and Training

Golden, CO

High School Diploma

01/2023

Compass Montessori | Golden, CO

Assistant Art Teacher

2021

- Assisted in preparing materials for class activities or demonstrations. Planned and presented art displays and exhibitions to showcase student work for school and community. Organized storage areas and controlled use of materials and equipment to prevent loss or abuse of materials.