

Michael Halterman

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CAREER OBJECTIVE

Detail-oriented professional with 18+ years of experience and a proven knowledge of operating heavy machinery and equipment, implementing safety guidelines in accordance with OSHA standards, warehouse management and effective communication skills. Aiming to leverage my skills to successfully fill a supervisory role within your company.

PROFESSIONAL EXPERIENCE

THE HOME DEPOT, Thornton, CO

LUMBER DEPARTMENT SUPERVISOR, JANUARY 2021 - PRESENT

- Heavy equipment and machinery operations to complete work assignments and assist customers.
- Delegate tasks and responsibilities to associates within the department and assist with customer service.

PEPSICO FRITO-LAY, Denver, CO

WAREHOUSE UTILITY, JULY 2019 - SEPTEMBER 2020

- Forklift operations to complete work assignments or assist workers.
- Examine cargo to determine specific handling requirements.
- Store items in an orderly and accessible manner in warehouse.

ADCO PRO CLEANING SUPPLY, Denver, CO

WAREHOUSE MANAGER, SHIPPING AND RECEIVING, MARCH 2005 – JULY 2019

- Plan work assignments and equipment allocations to meet transportation, operations or production goals.
- Review orders, production schedules, or shipping and receiving notices to determine work sequences and material shipping dates, types, volumes, or destinations.
- Examine, measure, or weigh cargo or materials to determine specific handling requirements.
- Drive vehicles or operate machines or equipment to complete work assignments.
- Determine sequence and release of back orders according to stock availability.
- Pack and unpack items to be stocked and stored in an orderly and accessible manner in warehouse, tool rooms, supply rooms, or other areas.

BODAN INC., Westminster, CO

GRILL OPERATOR/SHIFT CLOSER, SEPTEMBER 2014 – DECEMBER 2015

- Operating the grill and other food equipment. Maintaining and cleaning of all equipment. Demonstrating food preparation safety.

EDUCATION

Stanley Lake High School, Westminster, CO

- Completed coursework toward High School Diploma (Dec 1997)

ADDITIONAL SKILLS

- Operating standup forklift, sit down forklift, reach truck, order picker, and various other heavy lift equipment.

- Operating panel saw, table saw, and radial arm saw.
- Packaging and order building in compliance with DOT regulations and guidelines.

CREDENTIALS AND LICENSES

- CDL Class A License with Endorsements
- Forklift Certified
- OSHA Safety Training Certified

REFERENCES

References available upon request