

Michael Fowler

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Objective: To obtain a position with reputable company as an operations or project manager.

Experience:

Commercial Flooring - Loveland, CO

May 2018- Present

Colorado Division Director/ Project Manager

- . Project management and division operations management for Colorado Division
- . Hiring and human resources
- . Oversaw a staff of 15-20 installers and multiple support staff for day to day operations
- . Payroll for subcontractors
- . Business development
- . Logistics and warehouse operations
- . Managed project changes and accounting progress, lien filings, insurance docs
- . Field superintendent and quality control to maintain scope

Décor Commercial Flooring - Greeley, CO

January 2011–May 2018

Estimator /Project Manager

- . Estimating and project management for commercial projects ranging from tenant finish to large medical complexes.
- . Relationship building with many large commercial general contractors key staff and principals
- . Negotiated pricing and established competitive value engineered products to compete with other competitors.
- . Reviewed contractual documents and specifications, maintained scope within the design build process.
- . Worked with operations to make sure customers were given top priority in meeting their scheduling needs.
- . Developed purchase orders for projects and worked with accounting to bill on progress.
- . Walk projects and work with superintendents to ensure installations are suitable per scope and contract.
- . Coordinated warehousing as needed.

JR McDade - Scottsdale, AZ

September 2007–November 2009

Estimator

- . Performed quantitative takeoffs for residential custom homes including finishes, remodel and additions.
- . Knowledgeable about installation of all products used in a design. Interior and exterior applications.
- . L.E.E.D. knowledgeable for installation and points qualifications.
- . Used RFMS Measure to produce accurate and effective bid submittals.
- . Reviewed contractual documents and specifications, maintained scope of aspects of the design build process.
- . Maintained contract changes while coordinating with Purchasing and Accounting thru project completion.

Elite Tile - Walnut Creek, CA

May 2004–July 2007

Accounts Administrator

- . Acted as accounts administrator tile and slab projects from purchasing to completion of contract.
- . Prepared bid packages and specifications for subcontractors involved in various aspects of construction.
- . Developed option packages for Builder Sales and Design Centers.
- . Worked with vendors to secure project pricing and competitive supply pricing.
- . Reviewed contractual documents and specifications, maintained scope of aspects of the design build process.
- . Managed A/R through MAS 90/200, option pre-billing and customer invoicing based on progress.

Education:

Red Bluff High School Diploma

CSU Global - BS Business Management

