

Michael Forst

Delivery Driver- Keystone Automotive Operations

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To obtain a position where I will gain valuable work experiences to expand my knowledge of business management within a company

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Delivery Driver

Keystone Automotive Operations, Inc. - Aurora, CO

August 2018 to Present

Operate a 12,000 lb box truck with a 10'6" clearance

- Manage accounts and ensured on-time deliveries throughout Colorado, Wyoming, and New Mexico
- Organize and maintain invoices, driver logs, quotes, credits, and payments

Delivery Driver/Warehouse

Freedom Tire Distributing - Corona, CA

July 2017 to August 2018

Operate a 12,000 lb box truck with a 10'6" clearance

- Manage accounts and ensured on-time deliveries throughout the Southern California region
- Organize and maintain invoices, driver logs, quotes, credits, and payments

Server

Johnny Rockets - Bakersfield, CA

2014 to 2017

Wrote-up customer orders and inquire about guest experience and smooth any issues

- Answer telephone calls regarding reservations, menu questions, party inquires, business information, and take to-go orders by phone and in person
- Process customer payments by cash, debit, gift and credit cards
- Kept dining room clean, stocked and neatly arranged and restocked counter supplies
- Maintained current food handlers certification in accordance with California state law

Youth Group Core Member

Christ the King Church - Bakersfield, CA

2009 to 2017

Facilitated group youth sessions; led youth group activities and conducted presentations

- Coordination of youth event activities (i.e., retreats, recreational arts and crafts, and water activities)
- Completed "Shield the Vulnerable" classes and maintained certification

Crew Member

Chipotle Mexican Grill - Bakersfield, CA
2013 to 2014

Customer service and food preparation

- Knife handling skills acquired during training
- Trained new employees
- Maintained current food handlers certification in accordance with California state law

Delivery Driver

Domino's Pizza - Bakersfield, CA
2013 to 2013

Customer service and food preparation

- Take to-go orders by phone and in person
- Ensured on-time delivery
- Accepted payments and tallied up tip amounts
- Maintained current food handlers certification in accordance with California state law

Laborer

WTEC - Bakersfield, CA
2012 to 2012

Repaired cables for solar panels

- Worked with crimping and cutting machines

Education

Some college

Bakersfield College - Bakersfield, CA
2013 to 2016

High school diploma

Centennial High School - Bakersfield, CA
2009 to 2013

Commercial Driver's License (CDL)

Class C

Expires: December 2025

State: CO

Skills

- EXCEL (8 years)
- MICROSOFT WORD (8 years)
- POWERPOINT (8 years)
- WORD (8 years)

- Box Truck
- Delivery Driver Experience
- Food Handling
- Public Speaking
- Load & Unload
- Warehouse Experience
- Kitchen Experience
- Food Preparation
- Route driving

Certifications and Licenses

Food Handler

April 2017 to April 2020

Additional Information

Skills

- Computer Skills: Microsoft Word, Excel, and Powerpoint
- Clean driving record
- Group Facilitation
- Public Speaking