

Michael Edmonds

Littleton, CO

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Willing to relocate: Anywhere

Authorized to work in the US for any employer

WORK EXPERIENCE

Merchandiser/Sales

Tree Town USA - Houston, TX - 2012-10 - 2017-04

Responsibilities We would travel around to each of our 16 Home Depots, making sure all of our product was signed, straightened and shop able for the customers. This would include moving trees around, making sure each tree had its own price tag and the product was organized so the buyer didn't have any trouble finding the certain product they wanted. I was trained and also trained on how to read a planogram.

Accomplishments

Out of the entire state our 16 Home Depots would be in the top 5 each review.

Skills Used

You would need quick thinking for when new product would arrive to know exactly where to put it. Also basic knowledge of a computer were necessary to operate the First Phone, which helped make the signs for the product. Labor skills were a must for when the product needed to be worked. We operated pallet jacks and moved any where from 5gallon trees to 45gallon trees throughout the garden center.

Front Office Supervisor

Stolen Bases Baseball Facility - McKinney, TX - 2011-01 - 2016-02

Responsibilities

I would open the baseball facility, make sure each specific cage was ready for that days lesson plan. Check to see if each instructor was matched up with a certain cage they asked for. Once the facility was open I would answer phones, make appointments and run the pro shop where we should baseball and softball merchandise.

Skills Used

Communication was key at this job. I would talk to people throughout the entire day and had to make sure the customer was always satisfied or at least attempt to. You would need to know how to operate a computer. Our entire system was ran off of a computer. From lesson planning, taking payments or ordering merchandise.

Stocking Associate

T.J Maxx - Sherman, TX - 2011-12 - 2012-02

Responsibilities

When the freight truck would come, we would unload the entire truck. Then separate each box in the department that the product would go to.

Skills Used

You would need excellent memory skills to remember where each specific thing went inside the store.

EDUCATION

HS diploma in education.

Gunter High School - Gunter, TX

2003 - 2006