



EMPLOYEE PERFORMANCE REVIEW

Name:	Michael Buersken	Hire Date:	04/29/19
Department:	Grinding	Evaluation Period:	6 Months

Performance Evaluation	Excellent	Good	Fair	Poor	Comments
Job Knowledge		X			
Productivity		X			
Work Quality		X			
Work Consistency		X			
Cooperation		X			
Attitude		X			
Initiative		X			
Work Relations		X			
Communication Skills		X			
Dependability		X			
Adherence to Policy		X			
Punctuality		X			
Attendance			X		Need to watch

Number of Unexcused Absences: 6

Eligible for Pay Raise: Yes No

Current Rate: \$14.75

New Rate: _____ Effective Pay Period: NA

Employee Signature:

Manager Signature:

Date Completed: 10-3-2019