



EMPLOYEE RELEASE OF ASSIGNMENT FORM

Employee Name: **Michael Buersken**

Release Date: **May 4, 2021**

Reason for Release: **Policy Violation and Misconduct**

Explanation for Release: **Due to your actions on Monday, May 3rd, 2021, you are being released from your assignment at Branding Iron. You were observed on the video camera punching a co-worker in the face causing physical harm. Fighting and physical altercations are strictly prohibited, and the company has a Zero Tolerance Policy for violent acts or threats of violence against any employee. These actions violated the Workplace Violence Policy as well as the Behavior and Standards of Conduct section of the Employee Handbook.**

Is this Employee Eligible for Rehire: Yes No

Employee Signature: Employee Refused to sign Date: _____

Manager Signature: Adi Kaur Date: 5-4-2021