

# Michael Schafer

Lakewood, CO 80215

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Highly motivated individual that's always looking for a new challenge. With over 8 years of customer service experience, as well as 6 years of leadership experience, I am more than qualified to take on a number of situations. Quick learner that is very open minded and always striving to advance where ever possible.

## Work Experience

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### **Warehouse Lead**

Quality Custom Distribution - Aurora, CO

July 2019 to Present

Organized efficient daily work plans based on oral instructions and written directions to meet challenging objectives.

Staged and sorted products for loading.

Loaded and unloaded trailers with care and efficiency.

Operated forklifts, pallet jacks and variety of warehouse mechanical equipment according to safe operating standards.

Used my knowledge and experience from previous roles to go from being a Loader to a Lead in less than a year.

I oversee a team of 7 loaders on a daily basis to ensure our work is done in a safe and productive manner.

### **Checker**

Pepsi Beverages Company - Denver, CO

March 2015 to July 2019

Responsible for maintaining the quality standard by ensuring our deliveries are loaded correctly and efficiently

Being in a lead role I aid our team in reaching their target productivity

Have become proficient in multitasking and time management

To better help our team I am actively involved in peer training

Through hard work and self motivation I was able to start at an entry level position then make my way into a lead of 17 loaders

### **Store Manager**

7Eleven - Lakewood, CO

June 2012 to February 2015

Managed cash stock and inventory balances accurately.

Strengthened work flow productivity by hiring, managing and developing individuals.

Managed store appearance, including merchandising and displays, signage, decorations and cleaning.

Counted cash drawers and made bank deposits.

Started as an overnight Sales Associate and with proper work ethic I was able to become Store Manager

## **Sales Specialist**

Lowes Home Improvement - Lakewood, CO

June 2008 to April 2012

Recommended, selected and helped locate merchandise based on customer needs and desires.

Write, completed and filed documentation to finalize sales.

Balanced the needs of multiple customers simultaneously in a fast-paced retail environment.

Cross-trained and provided back-up for other customer service representatives when needed.

Was hired on as a seasonal cashier and by showcasing my abilities was able to achieve the role of sales specialist

## Education

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Red Rocks Community College

### **High school diploma or GED**

## Skills

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- Time management
- Results-oriented
- Training and development
- Multitasking
- Positive learning process
- Customer Focused
- Load & Unload
- Order Picking
- Pallet Jack
- Warehouse Distribution Experience
- Warehouse Experience
- Warehouse Management
- Leadership
- Warehouse management system
- Forklift

## Certifications and Licenses

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### **Forklift Certification**