



Corporate Management Group  
 12000 N. Washington St. Suite 350  
 Thornton, CO 80241  
 Office – 303-920-1425  
 Fax – 303-737-7767  
 Contact Name: Jamie Ready

**Termination of Employment**

Mengyuan (mia) Yu  
 Name of Employee

4/13/18  
 Today's Date

Last Day Worked: 4/13/18

Reason:

Quit: \_\_\_\_\_  
 Employee Initial

Laid off: \_\_\_\_\_  
 Employee Initial

Terminated: \_\_\_\_\_  
 Employee Initial

Failed to report to work: \_\_\_\_\_  
 Employee Initial

Converted to CLI payroll: MY  
 Employee Initial

Final Pay to Include: \_\_\_\_\_

Eligible for rehire:  Yes  No

The following items have been turned in:

Truck	NA	
Keys		
Tools		
Supplies		
Uniforms		
Cell Phone		
Other		

Receipt of a fully executed copy is acknowledgement of this termination notice.

Signed: [Signature]  
 Employee

Signed: [Signature]  
 Employer