

Mevlut Altuntas

Englewood, CO 80113

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(720)645-0952

To use my skills in a fast paced work environment, and to be an asset within my workplace.

Authorized to work in the US for any employer

Work Experience

Delivery Manager

Turk Trucking Company - Denver, CO

June 2016 to Present

- Confirm other drivers and workers are on time in the morning
- Load items for delivery that day onto the truck with other workers
- Drive truck to specific routes
- Unload truck with other workers
- Make sure customers are satisfied
- Make sure all correct paperwork is completed and signed
- Return truck to warehouse and park in assigned area

Sales Consultant

Esfahani Persian Rug Gallery - Denver, CO

June 2015 to May 2016

- Made high end sales to upscale customers
- Made follow-ups to make sure customers were satisfied with purchases
- Consistently kept in touch with customers to make sure that they were informed of new inventory
- Kept self well-informed of new interior-design trends in order to increase sales

Stylist Intern

Ergun Tercan European Salon - Denver, CO

May 2013 to August 2015

- Took inventory for products
- Managed front desk
- Made sure customers were satisfied with services
- Scheduled classes for stylists
- Assisted owner with stylist duties
- Ran hair shows at different beauty schools and taught classes

Grocery Department Manager

Wal-Mart Neighborhood Market - Denver, CO

May 2012 to May 2013

- Took inventory
- Placed special orders from different companies for grocery department
- Ran opening-shift meetings

- Made sure shelf mods were redone as expected on a weekly basis
- Made sure daily price changes were made in department

Kitchen Manager

Panda Express - Denver, CO

June 2010 to May 2012

- Scheduled kitchen staff
- Ran training for new-hires in newly opening stores
- Helped the front end in serving customers
- Cooked food (total of 21 different foods)
- Cut daily vegetables

Education

High School Diploma

South High School - Denver, CO

May 2012

Empire Beauty School - Arvada, CO

Additional Information

Computer Skills:

Proficient in Microsoft Word, PowerPoint, and Excel
Typing average of 65 WPM (words per minute)