

# Melvin Adams

## Final Inspector - Pattonair

Indianapolis, IN

madamsjr1113@gmail.com - 317-682-3119

To pursue a career where I can utilize my education, experience, and proven skills to benefit my employer and their customers. Avid promoter of customer satisfaction and quality knowing that both are required to achieve success.

### WORK EXPERIENCE

#### Final Inspector

Pattonair - Indianapolis, IN - 2011 to Present

Final inspector :Last line of defense before parts are distributed and delivered to the customer.

- Ensure all parts meet specification requirements via blueprint. A visual and mechanical inspection. Checking dimensions using Micrometers and Calipers to name a couple of instruments used.
- Ensures all paperwork and packaging according to SABRE is correct before shipment.

#### Solderer

3M - Indianapolis, IN - 2010 to 2011

Title: Electronic Assembly

- Building PTT cables and their connectors with use of a schematic and soldering.
- Soldering PC boards in color codes and the connector.
- Test PTT to ensure a Quality Product.

#### Receiver and Shipper

Target Distribution Center Indianapolis, IN Title - 2006 to 2008

Responsible for loading and unloading freight in and out of the warehouse by hand, Fork lift, and RF scanner.

- Certified on RC, stand up fork lift, tugger and clamp equipment to name a few.
- I consistently met or exceed their expectations by focusing on my commitment that the customers are always perfectly satisfied with my services.
- Maintained A safe and clean work environment.

#### Para Professional

Gary Community School Corp - Gary, IN - 2000 to 2005

Title: Paraprofessional

- Responsible for the instruction and safety of assigned Special Needs students in Middle School and High School
- Maintained Excellent Attendance

### EDUCATION

#### Associates Degree in Electronics Systems Technology and Management

Lincoln College of Technology - Indianapolis, IN

2008 to 2010

#### ADDITIONAL INFORMATION

- A Leader with the ability to motivate others to excel and work together as a team. Voted Most Popular in my Senior Class.
- Excellent mechanical aptitude with the ability to determine appropriate action steps. Reads Schematics and Blueprints. Proven soldering skills.
- Enterprising and confident, with a refreshing "does what it takes" attitude toward work.
- Possess solid values and professionalism making capable, immediate and lasting contributions to any organization.