

Melissa Beier

🏠 Inventory Control Specialist · ACP (All Copy Products) and Verticomm

📍 Broomfield, CO

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Professional summary

I was a veterinary technician at a clinic in Lakewood, Colorado for 8 years. I was most recently an Inventory control specialist for 3 years. In the past I have worked in factories, been a lab technician, insurance salesperson, and a bank teller. I'm well versed in many areas and would like to discuss how my skills could benefit your company. I am very eager and quick to learn!

🛂 Authorized to work in the US for any employer

Experience

Inventory Control Specialist · ACP (All Copy Products) and Verticomm

July 2022 – August 2025 · 3 yr 1 mo

Denver, CO

Inventory control and warranty services mostly. Keep current warehouse inventory count. Correct inventory variances. Create items in computer system for company. Create Sales Orders. Receive PO's and TO's. Assist with Production Print shop. Many other odds and ends also.

Red Rocks Animal Center

Lakewood, CO

Veterinary Technician

May 2019 – July 2022 · 3 yr 2 mo

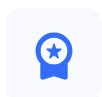
Veterinary Technician

October 2014 – January 2018 · 3 yr 3 mo

Certifications & licenses

Related licenses and certifications come from the candidate's resume and profile.

Certifications



Driver's License

Skills

Related skills come from the candidate's resume and profile.

Veterinary technician experience

Laboratory experience

Microsoft Outlook

Shipping & receiving

Organizational skills

Time management

Computer skills

ERP systems

10 key typing

GPS

Weight handling in the workplace

Laboratory safety

Office equipment routine maintenance

Attention to detail

Supply chain

Quality assurance

Manufacturing

Physical inventory counts for inventory management

Inventory data entry

Picking & packing

Cycle counting inventory management

Balancing cash drawers

Depositing cash

Databases

Order entry

Inventory tracking

Computer operation

Office experience

Languages

English