

9/8



Transfer Request

Employee Name: Mekdes Taye

Effective Date: 9/02/19

Current Shift/Dept.: 2nd South

Shift Requesting: 2nd North Seasonal

Reason: Wants Seasonal Wage

Employee Signature: *[Handwritten Signature]*

Office Use Only

Attendance: Great

Work Performance: N/A

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: *[Handwritten Signature]*

Work Restrictions: N/A

Current Wage: \$10.00 New Wage: \$14.00 *NO BENEFITS NEW START DATE*

Hire Date: 3/6/2019

HR Initials *U*