

# Megan Spicer

## **Warehouse Specialist - Owens and Minor**

Florence, KY

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## Work Experience

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### **Warehouse Specialist**

Owens and Minor

April 2016 to Present

- I am able to work in any area of shipping and operate any material handling equipment efficiently which results in getting the job done in a timely fashion.
- I am able to provide training and guidance to teammates that are in need, which results in coworkers being comfortable and able to ask for help to get the job done correctly.
- Being a specialist, I have a lot of knowledge about the products and things that need to be done in order to make sure our customer is happy.

### **Wave Planner**

Owens and Minor - Hebron, KY

August 2015 to Present

I communicate with the customer service representatives in order to receive the orders from each hospital from the order pool, I release the orders to LUM and bulk, prioritize them and case pick the orders for the MHE drivers to pick which results in each hospital being able to be picked and shipped at the correct time they need to leave.

- I communicate with the LUM teammates to take replenishments and help with any problems or questions they have which results in the LUM teammates having everything they need to do their job and being able to get it done in the correct amount of time.
- I use the RF scanner to final mile hospitals as they are getting completed which results in being able to make sure we sent everything the customer asked for.
- I use the walkie rider to load trucks and to be able to clear the floor when hospitals are done which helps us be able to move onto the next hospital in a good amount of time to ensure that everything is on schedule.

### **Distribution Coordinator**

Owens and Minor

August 2015 to April 2016

- I started out as a MHE driver using the RF scanner to pick orders for each hospital, I was trained on all MHE equipment to be able to do my job effectively, which resulted in the orders being done correctly and in a timely manner.
- I was trained on Jennifer to be able to be hands free while picking which resulted in being able to more lines each hour and being named teammate of the month in December of 2015.
- I was also trained in the LUM area to pick and help whenever I was needed, being able to use any MHE equipment and being able to pick in bulk and the LUM resulted in becoming a Specialist in April of 2016.

## **Distribution coordinator**

Wayfair - Hebron, KY

August 2012 to July 2015

I started out as a MHE driver using the RF scanner to pick items to be shipped out to our customers and at night to put away the received product in the building. I was trained on all Material handling equipment and one of the workers they trusted to get the job done, which resulted in being able to learn returns as well to help where its needed.

Returns

- Working in returns I used a walkie to load and unload trucks of product when it was needed, I also used the computer to process items that had been sent back to us.

## Education

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### **High School Diploma**

Campbell County High School - Alexandria, KY

May 2011