

## **Matt L. Wheeler**

Denver, CO

720-645-8657

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### Education

Bachelor of Arts in Communication Studies, Minor in Business Administration    Graduated Dec 2013  
Colorado State University, Fort Collins, CO.

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### Work Experience

**Inside Sales**    March 2015-July 2019  
**SemiTorr Group, Denver CO**

Inside sales for a stainless-steel process components distributor. Working with food and beverage, pharmaceutical, and semiconductor facilities. Quoting, processing orders, ordering equipment from suppliers, setting up new customer accounts. Backing up the outside salesmen.

**Crew Member**    April 2014-Nov 2014  
**Cox Professional Landscape, Centennial CO**

Commercial and residential landscape work. Mowing, trimming, blowing, edging, leaf removal, hedge trimming and anything else asked of me.

**Crew Member**    June 2007-Aug 2013  
**Good Times, Fort Collins, CO**

Coordinated with team members, took customers orders, performed all assigned duties, and maintained composure under stressful situations.

**Crew Member**    April 2009-Aug 2011  
**Best Yard, Parker, CO**

Analyze and develop plan of action at each and every house. Assured quality service to customers. Proficient with all tools.

**Carpentry Assistant**    April 2008- Aug 2010  
**River Meadow LLC, Aurora, CO**

Aided with framing, door installation, painting, stair tread installation and flashing installation. Contributed to the entire project through direct communication with the project manager and developer. Participated in the high level of problem solving in construction.