
Matthew Tavorlacci

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SKILLS

- Fine motor skills
- Self-management
- Good communication
- A sharp eye for detail
- Desire to learn new things
- Accepting of input and criticism
- Familiarity with safe workplace practices
- Willingness to ask questions when necessary
- Ability to analyze situations and step in where needed
- OSHA certified forklift operator with over a year experience

EXPERIENCE

Funkwerks - *Packaging Line Operator*

1900 E Lincoln Ave. Unit B, Fort Collins

April 2018 - July 2019

- Managing teams of people to complete various tasks in a fast paced environment
- Starting up and breaking down large industrial machinery for packaging beer
- Thoroughly cleaning and sanitizing packaging equipment
- Transporting finished goods and materials using large utility vehicles
- Responsible for monthly inventory

Hearth House - *Mason's Assistant*

3228 E Eisenhower Blvd, Loveland

April 2017 - April 2018

- Establish and maintain a friendly and helpful rapport with clients and contract help.
- Safely handling hazardous materials and operating various electric power tools..
- Maintaining, organizing and cleaning work sites and storage areas and equipment.

Commercial Art Supply Syracuse, NY- *Warehouse Manager*

January 2015 - August 2016

- Processing/packaging orders, shipping/receiving product to and from CAS warehouse.
- Entering product information and warehouse location data in a company-wide network.
- Communicate with customers, suppliers and shipping companies.
- Maintaining, organizing and cleaning work sites and storage areas.

EDUCATION

SUNY University at Albany

Albany, NY - *Bachelor's in Visual arts w/ Japanese Minor*

September 2011- August 2014

AWARDS

Published in SUNY New Paltz's 2010 Collection of Student Essays