

Matthew Howard

Denver, CO

720-621-7828

Skills

Warehouse experience

Pallet Jack

Order Selecting

Forklift Certified

Freight Experience

Load & Unload

Heavy Lifting

Serving Experience

Shipping & Receiving

Merchandising

Education

High School

Work Experience:

Order Selector

**Navajo Incorporated - Denver August 2022-
Current**

As an order selector, I unload inventory from trucks, then sort, package and ship large orders to our corporate customers using advanced eyewear scanning technology and pallet jacks; this includes accurately selecting and packing orders and separating them onto pallets based on the destination they will be going to.

I have also obtained forklift certification in addition to safely helping with the flow and organization of the warehouse.

Crew Member /Freight Team

Assistant manager

Five Below Store - Aurora, CO

September 2020 to May 2021

Crew member duties consisted of restocking shelves, price marking merchandise, and assisting customers with their shopping needs.

Assistant Freight Manager duties compared with crew member duties with the addition of unloading/ taking inventory on truck shipments, and distributing them to the correct pallets prior to them being rolled to the floor and stocked on the shelves before the store opens for the day.

Package Handler

**UPS - Commerce City, CO September
2018 to July 2020**

- Package handling required attention to detail, diligence, speed and strength, each package was to be scanned prior to being lifted and placed into their correct departure zone in a correct and timely manner. Safety practices in the warehouse consisted of proper lifting techniques, utilizing space correctly, organization, and communication.