

Matthew Gentile

Warehouse Employee - Shipping Department - Trans World Entertainment

Latham, NY 12110

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Authorized to work in the US for any employer

WORK EXPERIENCE

Warehouse Employee - Shipping Department

Trans World Entertainment - Albany, NY - 2011-04 - Present

- Operate forklift to load tractor trailers
 - Generate shipping labels for outgoing shipments
- Forklift lift license expiration date 04/2015- 04/2016

Warehouse Employee

Quad Graphics - Saratoga, NY - 2010-09 - 2011-01

temporary; stacked magazines on a fork lift

- Loaded pages on to the machine to be bound together
- Loaded different kinds of magazines to be mailed together.

Security officer

New York State Racing Association - Saratoga, NY - 2009 - 2009

Seasonal; uphold safety and security for the public during the summer track meet, Secure pedestrian walkways and crosswalks, Sustain fire safety rules and regulations for a safe work environment, Fill out incident reports when necessary, Report to commanding officers on a daily basis

Package Handler

FedEx - Colonie, NY - 2007 - 2009

Process, scan and handle numerous incoming packages and distributing them safely and damage-free to the correct shipping trucks

- Maintain a perfect coworker safety record

Seasonal Sales Associate

FedEx - Colonie, NY - 2007-12 - 2008

Prepare incoming merchandise for floor display, maintain and replenish floor stock, assist customers.

Maintenance Associate

Price Chopper - Latham, NY - 2002-09 - 2007

Ensured a clean and safe environment for customers and other associates throughout the entire store, Maintain sanitary restrooms, monitor the bottle return area

License and Certifications

- License forklift Operator

EDUCATION

AAS in Electrical Maintenance and Construction

Hudson Valley Community College - Troy, NY

ADDITIONAL INFORMATION

Computer Skills

Windows operating system, Microsoft Office (Access, Excel, Power Point, and Word), Internet research tools, ConEst Intellibid Estimating Software