

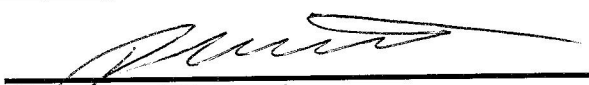


PAYROLL CHANGE REPORT

Today's Date: <u>1/17/2017</u>	Effective Date: <u>1/30/2017</u>
Hire Date: _____	Hours Worked: _____
Employee's Name: <u>Matt Weikert</u>	
Department: <u>Grinding</u>	

CHANGE (\$)		FROM	TO
<input checked="" type="checkbox"/>	Rate	\$11.75	\$14.00
	Shift Differential	\$0.00	\$0.00
<input checked="" type="checkbox"/>	Total	\$11.75	\$14.00

REASON (S) FOR THE CHANGE (S)							
	Seniority Increase (Circle One)	90 Day	6 Month	1 Year	1 1/2 Year	2 Year	Annual
	Merit Increase						
<input checked="" type="checkbox"/>	Other						

ADDITIONAL COMMENTS
Interim review from patties to grinding. Bumping to grinding pay.

Authorized by: <u></u>	Date: <u>1/17/17</u>
Guideline verified: <u></u>	Date: <u>1-17-17</u>
<u></u>	Date: <u>1/17/17</u>
(Department Manager)	
(Human Resources)	
(GM Authorization)	

IP
New 1-17-17

2nd
1-27-17

Job Transfer/Promotion Evaluation

Employee Name Matt Weikert

Department Patties to Grinding

Task	Criteria	Needs		Comments
		Acceptable	Improvement	
Communication	Effectively exchanges information, written or verbal, with all types of personnel	X		
	Communicates information accurately, timely and respectfully	X		
Job Skills	Demonstrates technical understanding of the job	X		
	Has the ability to analyze work, set goals, develop plans of action and utilizes time appropriately	X		
Quality	Is aware of, and complies with, product specifications related to their department and/or area.	X		

Items employee needs to work/improve on: WORK ON MAKING SURE WE DONT RUN OUT OF MEAT. WORK ON GETTING SEASONING IN THE BATCHES FASTER.

Rate Change? Yes No if used effective 1/30/17

If No, why not/when will next review occur? _____

Employee Signature: Matthew Weikert Date: 1-19-17

Supervisor Signature: NICK RANSCH Date: 1/17/17