



Transfer Request

Employee Name: Mary Amossa

Date: 10/26/2017

Current Shift/Dept.: 2nd South

Shift Requesting: 2nd North

Reason: Closer to Home

Date of Requested Transfer: 1/02/2018

Office Use Only

Attendance: Improving

Work Performance: N/A

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: M. Schumacher

Work Restrictions: N/A

Current Wage: \$10.00 New Wage: NA

Hire Date: 9/6/2017

09/2011

HR Initials

JS