

Mary Hernandez
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Qualifications:

- Ability to grasp new ideas and integrate them into desired results.
- Ability to speak and conduct tasks in Eng/Spanish Languages.
- Hard working, and able to multitask
- Direct to customer experience
- Outstanding training, leadership, and motivational skills
- Swift on warehouse changes
- Leadership abilities
- Team player
- Practice safety and sanitation standards
- Quality inspection
- 3+ years of warehouse experience
- Picking/ packing
- Ability to lift 50 lbs
- Can stand for long periods of time

- **Education** (1997-2001) Montebello High School - Montebello, C.A
(Diploma / General Studies)

Professional Experience

(2017- Present) Consolidating Staffing
Ontario, CA
(Warehouse Worker)

- Ability to lift 50 lbs
- Ability to stand for long periods of time
 - Picking/packing
 - Shipping/receiving
- Follow project instructions from manager or supervisor
- Follow all hazardous and safety regulations
- Complete all assigned tasks in a timely and efficient manner
- (2017-2017) J.Johnson Plumbing
Baldwin Park, CA
(Dispatcher/ Packer)

Answer calls, take orders, send workers to job sites. sorting various product item

, assembling standard shipping boxes and packing contents firmly.

- (2016-2016) Corona Magnetics, Inc
Corona, CA
(Assembler- temp)

Assembly, inspecting while looking through a microscope and testing

- (2009- 2012) Self Made Tattoo Studio
Santa Fe Springs, CA
(Assistant Shop manager)

Taking appointments, ordering supplies, keeping shop clean, managing personal and social accounts.

- (2010-2013) Toys R Us Cerritos,CA
(Warehouse)

Loading, unloading, inventory and stocking

- (2005-2006) Acosta Enterprises, Inc.
Los Angeles, CA (Realist Assistant)

Assist in open house's, carry out clerical task stuffing envelopes and getting new postage in meter. Track and execute mailing schedule's Using top procedure's to synch with database to create merged letters and other correspondence, respond to phone request for information about services by sending standardized packages.

Summary of skills

CPR,AED and First Aid Certified American Heart Association April 2014

Affective communication skills including fluency in Spanish

Ability to handle high stress situations and select the proper course of action.

Basic PC computer skills in window and some experience in Microsoft excel and word.

Awards received County of San Bernardino Certified Food Worker 10/2/2015

References Upon Request

