



Transfer Request

Employee Name:

Martisse Thomas

Effective Date:

5/28/20

Current Shift/Dept.:

1st Tri-State 9am-5pm

Shift Requesting:

1st North

Employee Signature:

Martisse Thomas

Office Use Only

CMG Approval:

Kelsey Sikkink

Department Manager Approval:

Current Wage:

\$20.00

New Wage:

NA

Sep-11

HR Initials

JS

HR sent out job description

W