

# Martin Lanford

Denver, CO 80221

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Skilled technical worker with over fourteen years' experience in performing routine, reparative, and preventative maintenance and mechanical services. Highly skilled in devising strategic plans to increase work flow efficiencies, team performances, and quality assurance standards. Adept at using hand tools, power tools, heavy equipment and machinery and industrial equipment to overhaul, repair, stock, maneuver and install physical structures, electrical and plumbing systems. Success in prioritizing work orders to restore and sustain facility operations and simultaneously managing multiple repair projects. Seeking to leverage background and formal training to take next career step in maintenance performances with a respected organization focused on building strong relationships with clients through exceptional service.

Authorized to work in the US for any employer

## WORK EXPERIENCE

### **Warehouse Worker**

Vestas Blades - Brighton, CO - 2016-09 - Present

- Reads production schedule, customer order, work order, shipping order, or requisition to determine items to be moved, gathered, or distributed.
- Conveys material and items from receiving or production areas to storage or to other designated areas.
- Sorts and places materials or items on racks, shelves, or in bins according to predetermined sequences such as size, type, style, color, or product.
- Fills requisitions, work orders, or requests for materials, tools, or other stock items and distributes.
- Assembles customer orders from stock and places orders on pallets or shelves, or conveys orders to packing station or shipping department.
- Marks material with identifying information.
- Opens bales, crates, and other containers.
- Records amounts of materials or items received or distributed.
- Weighs or counts items for distribution within plant to ensure conformance to company standards.
- Arranges stock parts in specified sequences for assembly by other workers.
- Uses computer to enter records.
- Compiles worksheets or tickets from customer specifications.
- Drives forklift and work vehicle to transport stored items from warehouse to plat or to pick up items from several locations for shipment.
- Completes requisition forms to order supplies from other plant departments.
- Prepares parcels for mailing.
- Maintains inventory records.
- Inspect, weigh, load, document, transport of hazardous materials and waste through shipping and receiving documents, bill of lading, and manifests.
- Comply with state and federal regulations for handling, storage, disposal, transport etc. of hazardous material waste.
- Other duties as assigned.
- Safely expedite the transport of hazardous materials and waste, from accumulation sites, to 90 day storage, within strict regulation requirements.

### **Forklift Operator**

Frito-Lay - Denver, CO - 2016-05 - 2016-09

3995 Nome St. Denver, CO 80239 (303) 574-1354

05/2016-9/2016

- Obtain copy of production schedule or shipping order and transports material to and from designated areas in the warehouse.
- Loading and unloading goods from the trucks.
- Moving goods packed on pallets and crates around the warehouse.
- Stacked goods in the storage bays, following inventory control instructions.
- Checked loads are secure and stack empty pallets and boxes and dumped materials into machine hoppers.
- Perform daily equipment checks such as recharging the truck's battery and lubricating equipment.
- Perform warehouse functional areas, including receiving, replenishment, shipping, order filling, and returns to ensure on time and accurate receipt and delivery of inventory.
- Accurately received, packed and shipped goods to customers and sales reps while updating inventory and following related policies and procedures.
- Examined contents from incoming shipments and reconciled items received or shipped with records to maintain accuracy of incoming and outgoing shipments.
- Worked with manufacturers to resolve problems, including damages, shortages, and nonconformance's.
- Coordinated shipments and deliveries, and communicated with carrier to deliver shipping and receiving instructions.
- Requested and managed shipping supplies and materials to facilitate stock inventory management.
- Prepared work orders and shipping orders to efficiently route materials.
- Reinforced compliance with food safety procedures, rules, and regulations.
- Performed preventative maintenance on assigned equipment and reparative maintenance on industrial equipment such as order pickers, standup and sit-down forklifts, and electric pallet jacks.
- Used heavy machinery and forklifts to load and unload freight trucks.
- Reviewed bills from incoming trucks, and sorted and scanned stock and freights to sustain workflows.
- Transported and organized materials in warehouse and maintained storage layouts.

### **Receiving Forklift Operator**

Freshpack Produce - Denver, CO - 2014-10 - 2016-05

- Perform warehouse functional areas, including receiving, replenishment, shipping, order filling, and returns to ensure on time and accurate receipt and delivery of inventory.
- Accurately received, packed and shipped goods to customers and sales reps while updating inventory and followed related policies and procedures.
- Performed routine checks to maintain inventory and data integrity.
- Examined contents from incoming shipments and reconciled items received or shipped with records to maintain accuracy of incoming and outgoing shipments.
- Worked with manufacturers to resolve problems, including damages, shortages, and nonconformance's.
- Coordinated shipments and deliveries, and communicated with carrier to deliver shipping and receiving instructions.
- Requested and managed shipping supplies and materials to facilitate stock inventory management.
- Prepared work orders and shipping orders to efficiently route materials.
- Reinforced compliance with food safety procedures, rules, and regulations.
- Performed preventative maintenance on assigned equipment and reparative maintenance on industrial equipment such as order pickers, standup and sit-down forklifts, and electric pallet jacks.
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### **Picker/Packer**

Italco Food Products - Denver, CO - 2013-01 - 2014-10

1340 S. Cherokee St. Denver, CO 80223 (303) 722-1882

1/2013-10/2014

- Perform warehouse functional areas, including receiving, replenishment, shipping, order filling, and returns to ensure on time and accurate receipt and delivery of inventory.
- Accurately received, packed and shipped goods to customers and sales reps while updating inventory and followed related policies and procedures.
- Performed routine checks to maintain inventory and data integrity.
- Examined contents from incoming shipments and reconciled items received or shipped with records to maintain accuracy of incoming and outgoing shipments.
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### **Manager**

Subway - Denver, CO - 2012-05 - 2013-01

409 16th St., Denver, CO 80202 (303) 996-1178

5/2012-1/2013

- Perform inventory and money control system.
- Supervise 7 employees
- Ensure food safety guidelines are followed along with the company's standard in maintaining cleanliness.
- Direct the stores safety and security.
- Recruit and train staff member
- Promote sales
- Contact prospective customers while establishing local marketing programs.
- Maintain the business records and provide excellent customer service.
- Tracked food waste.
- Rotate food stock and monitored expiration dates.
- Created schedules for other staff shifts.
- Handles customer complaints.
- Monitored performance and cleaning duties.
- Interact with officials during random health department checks.

### **Laborer**

Aimer One Instillation - Denver, CO - 2010-05 - 2012-05

- Inspected windows for installation purposes.
- Remove old frames as needed and installed new ones.
- Cut and measured spaces.
- Used ladders, power tools and hand tools to remove and install windows and weatherizing.
- Winterized window installations to improve utility use efficiency.
- Completed on-site inspections for installation.
- Installed new windows to meet code requirements.

- Completed installation projects in a timely matter.
- Repaired and replaced rotting window sashes.
- Added weather seals around glass installs in windows to prevent leaks.
- Regularly lifted and carried more than seventy-five pounds repetitively.

### **Landscaper**

A-1 Construction - 2008-01 - 2010-05

- Experience in carpentry.
- Residential and commercial projects.
- Excellent public relations, written and verbal skills.
- In-depth knowledge of the entire construction process from drafting and material selections to technique and safety.
- Own and have experience with a diverse array of tools and equipment
- Excellent organizational and time management skills.
- Ability to work comfortably on scaffolding and ladders.
- Can lift more than 80 pounds.
- Ability to work independently or in a team environment.
- Work from blueprints, drawings, sketches and design specifications.
- Choose materials in line with safety priorities and cost control.
- Demolition work, steel stud framing, hanging and finishing drywall.

### **EDUCATION**

Abraham Lincoln High School - Denver, CO