
Stephanie A. Marshall

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Profile

Human Resources Professional with more than six years experience, offering expertise in Multi-Faceted Human Resources Functions, Management, and Talent Acquisition.

Experience

Nystrom & Associates **2013-Present**
Recruiter

Held Full-Cycle Recruiting responsibility for an organization with over 600 employees.

Created, managed, and filled over 30 requisitions for 10 locations in 2 states on a monthly basis.

Recruited for complex requisitions seeking hard to find professionals such as: Psychiatrists, Therapists, Mental Health Practitioners, and IT Professionals.

CCMI **2012-2013**
Human Resources Consultant

Designed and put into effect a professional Human Resources program catering to the unique needs of call center industry.

Effectively recruited 400+ employees in a thirty-day time frame while instituting a streamlined training program.

Moving Forward AFC **2007-2012**
Human Resources Manager

Recruited, Developed, and Retained Top Talent in the health care industry to include: Registered Nurses, Mental Health Practitioners, Certified Nursing Assistants, Site Management, and Clerical Staff.

Performed and directed all aspects of Human Resource functions to include: hiring, terminations, scheduling, employee relations, new hire documentation, disciplinary counseling, and staff development.

Ensured companywide compliance with all applicable State & Federal laws related to the discipline of Human Resources.

Administered company sponsored health care benefits such as Group Health Plans, Health Savings Accounts, and Flexible Spending Accounts.

Education

The College of St. Scholastica
Business Management