

Marquise Chapman

Shipping Coordinator

Houston, TX
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I am highly self-motivated person who interacts well with fellow employees. I am eager to learn all I can do to better perform any job or task placed before me.
Authorized to work in the US for any employer

WORK EXPERIENCE

Shipping Coordinator

National Oilwell Varco - Houston, TX - June 2013 to January 2016

Operated JDE Oracle on a daily basis

- Shipped goods by UPS, FED EX, International and State side
- Scheduled daily pickups with local freight companies and hot shot drivers
- Responsible for evaluating and planning labor for upcoming orders fulfillment and shipping activities
- Document and maintained shipping procedures
- Maintain a safe and organized work environment

Hazmat Packer /Loader

Forum Energy - Houston, TX - October 2012 to May 2013

- Verifying and transporting pallets to prepare warehouse inventory for safe transport.
- Monitoring and verifying freight for special accounts (Hazmat Orders).
- Operated cheery picker, standup and sit down forklift.
- Forklift and Hazmat Certified in Air, Ocean, Ground.

Warehouse Associate

Gaffney -Kroese Supply Corp - Houston, TX - November 2009 to October 2012

- Attach identifying tags to containers or mark them with identifying information.
- Sort cargo before loading and unloading.
- Receive and count stock items and record data manually using computer.
- Store items in an orderly and accessible manner in warehouse.
- Operated various lifts and machines.

Forklift Operator Inbound & Outbound

Estes Express Lines - Houston, TX - May 2007 to October 2009

Loading and unloading freight, restocking freight in the trailers high, tight and leveled using load bars and airbags.

- Work with all types of Hazmat items such as drums, paint and pals.
- Using a scan gun to scan freight on and off trailers.
- Select orders by manifest.

EDUCATION

Humble High School
1998 to 2001