

# Marques Weatherspoon

## Maintenance Service Manager

Chaska, MN

- Email me on Indeed: <http://www.indeed.com/r/Marques-Weatherspoon/afcb16795f2db15b>

Willing to relocate: Anywhere

Authorized to work in the US for any employer

## Work Experience

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### Maintenance

Lindah Properties - Wayzata, MN

July 2019 to Present

- Act as a resource to staff and residents.
- Implemented preventative actions, suggestions and vendor recommendations.
- Evaluated the condition of the properties, supplied management with suggestions.
- Provide residents with a positive rental experience.
- Training of maintenance personnel.

### Service Manager

US Residential - Burnsville, MN

April 2018 to July 2019

- Designed and implemented a more efficient and cost-effective maintenance shop system.
- Gathered bids from multiple vendors to verify market pricing.
- Evaluated all building systems that were failing and that had failed.
- Initiated a action plan to repair the issues that received immediate budget approval.
- City Inspection
- Fire inspections.

### Maintenance Technician

Continental Properties - Savage, MN

January 2017 to April 2018

- Make ready specialist.
- responsible for the compete turn process.
- Inventory and shop manager.
- Snow removal.
- Work orders
- swimming pool management.

### Maintenance Technician (part-time)

Meridian Manor - Wayzata, MN

June 2016 to January 2017

- Event set up.
- Make ready apartments.
- work orders

- assist in safety meetings and safety awareness.

### **Route Driver**

Snyder's Lance - Eden Prairie, MN

April 2013 to January 2017

- Delivered merchandise to customers.
- Invoice management
- Driver and truck safety
- Warehouse
- Dock safety
- Customer service.

### **Service Manager**

Capreit - Chaska, MN

April 2015 to April 2016

- Conducted electrical, plumbing, HVAC and appliance repairs, snow removal and shop management.
- Responsible for the overall direction of maintenance and upkeep of the property.
- Assigned duties to maintenance staff.
- Experience with government assistance programs and regulations.

### **Security Officer**

Apollo International - Eagan, MN

January 2013 to April 2013

- Access control.
- Vendor, visitor and employee verification
- Interior and exterior patrol
- Safety, inclement weather, incident response and safety awareness.

### **Security Officer**

General Security Services - Minneapolis, MN

February 2012 to January 2013

- Event security, account security, conduct building patrol, emergency assistance, access and key control.

### **Segregation Officer**

Corrections Corporation of America - Natchez, MS

April 2010 to October 2011

- Monitored inmate activity.
- Restrained inmates with restraints.
- Medical transport.
- Disturbance control.
- Report writing.

### **Security Officer**

Pinkerton Government Services - Golden Valley, MN

March 2008 to October 2009

- Corporate security for 4 Honeywell sites.

## **Groundskeeper/Maintenance**

CAREW PROPERTIES - Anoka, MN

July 2006 to February 2007

- Responsible for lawn care and snow removal.
- Curb appeal
- Trash out of units

## **Stocker**

O'Reilly Auto Parts - Saint Paul, MN

February 2006 to July 2006

- Conducted cycle counts, shipping and receiving, pick and pack orders.

## **Lead Warehouse Associate**

Aarons Sales Lease - Madison, TN

February 2004 to December 2005

- Supervision of 6 person receiving crew.
- Used inventory management equipment and systems to verify, record and track incoming product.
- Inventory management.
- Safety control.
- Equipment operator.
- Pick and pack orders.

## **Order Selector**

Supervalu - Hopkins, MN

March 2003 to March 2004

- Pick and pack orders, maintained the standard efficiency rating of 98% set by the company.
- Equipment operator.
- Rotating shifts.

## Education

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### **Diploma in HVACR**

May 2019 to Present

### **High School diploma**

First Baptist School of Rosemount - Rosemount, MN

2000 to 2004

## Skills

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- HVAC
- Troubleshooting
- Electrical
- Maintenance
- Plumbing
- MS Office

- Budget Development (2 years)
- Word
- Training & Development (2 years)
- Shop management (4 years)
- Project Management
- Hand Tools
- Leadership Experience (4 years)
- Management Experience (3 years)
- Computer Skills (10+ years)
- Driving Experience (10+ years)
- Boiler Experience (Less than 1 year)
- Operations Management (2 years)
- Apartment Maintenance
- Maintenance Tech
- Sheetrock Repair (5 years)
- Painting (5 years)
- Locksmith Experience (3 years)
- Groundskeeping (6 years)
- Handyman
- Facility Maintenance
- Electrical Maintenance

## Certifications and Licenses

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### **Certified Pool Operator**

April 2017 to April 2022

### **EPA type II Certification**

October 2017 to Present