

Marlana D. Tuggle

Indianapolis, IN 46205

(317) 654-0749

Marlanatuggle952@gmail.com

Self-motivated individual with outstanding attention to detail. And strong work ethic. Works well with little to no supervision. Good judgment, initiative, commitment, and resourcefulness with tasks.

Qualifications

MicroSoft and excel

Excellent communication skills (Written, verbal)

Westaff

Machine Operator/Set up/ Machinist

03/2017-10/2017

Press brakes, Mills, Sears, Drills...ect

Micrometers, Height meters, Gages, Tapes, Manual and Power tools...ect

Securitas USA/Eli Lilly

Security Officer/Receptionist/Dispatcher

1/2017

12/2015-

Customer service, Administrative Assistance, running background checks, dispatcher, data entry, answering phones, giving directions

Express Professionals

12/2015

03/2012-

Temporary Associate

Team Leader, Quality Assurance and Picker and Scanner

Sheet Metal Worker

Journey person

12/2012

06/2004-

Box trucks, Stake bed truck and lifts, Machine Operator and Power tools

Fabricator, machine operator, commercial HVAC, installing and assembling. Able to read blueprints and sketches.

Education and Training

Ivy Tech Indianapolis

Associate of Science, Sheet Metal

2010

Airworks Lift training (cherry pickers, reach in, fork lift...etc
Indiana OSHA certification