

# Mark Landis

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## OBJECTIVE

Detail-oriented team player with strong organizational skills. Ability to handle multiple projects simultaneously with a high degree of accuracy. I seek a full-time logistics position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills. Analytical individual adept in overseeing distribution of goods and services to drive timely delivery. Experienced in implementing cost-effective shipping solutions and tracking progress of shipments. Possesses comprehensive understanding of supply chain operations and latest logistic technology.

## SKILLS

- LMS & WMS
- LTL & FTL
- SAP
- ORACLE
- MS OFFICE
- COMMUNICATION
- TIME MANAGEMENT
- COLLABORATION
- CUSTOMER SERVICE

## EXPERIENCE

### Guardian Life

#### Field Tech Analyst

Duration : **March 2020 - January 2023**

- Integrate multiple systems and reconcile needs of different teams and users.
- monitor technical system errors and provide immediate resolutions to ensure an efficient and smooth flow of operations.
- prioritize user requirements and overseeing system upgrades. provide technical support for the IT service desk to include on/ off boarding.

### Cobham Advanced Electronics Solutions

#### Inventory Control Lead

Duration : **June 2017 - August 2019**

- Maintained documentation of all products; organized and managed incoming and outgoing shipping activities to ensure accuracy, completeness, and conditions of items.
- Managed cycle counting and physical inventory using Netsuite WMS inventory system.
- Trained and advised warehouse team on safety protocols as well as created SOPs to integrate new guidelines.

### Centurion Medical Supplies, Inc

#### Warehouse Manager

Duration : **March 2011 - September 2017**

- Assembled various types of requisition, customer and work orders and shipped and received in coming and out going deliveries.
- Managed cycle counting and physical inventory using Netsuite WMS inventory system.
- Planned and forecasted upcoming production schedule to assure correct inventory levels to maximize profitability as well as implementing corrective actions for any shortage delays.
- Reviewed supply chain periodically to assess best pricing.
- Coordinated outbound shipping logistics with different carriers and customers to ensure an accurate and fast delivery.

### Sanofi Aventis Pharmaceutical

#### Shipping Coordinator

Duration : **October 2009 - November 2011**

- Coordinated and distributed pharmacology orders for clients.
- Utilized our distribution computer system and created client work orders for delivery.
- Shipped the doctors' drug orders using Fedex Worldship.
- Utilized our Inventory system to accurately count and maintain the products.

### Main Line Commercial Pools

#### Warehouse Manager

Duration : **October 2007 - July 2009**

- Directed all warehouse operations, including inventory, maintenance, as well as shipping and receiving.
- Maintained documentation of all products; organized and managed incoming and outgoing shipping activities to ensure accuracy, completeness, and conditions of items.

- Organized weekly schedule of our driver and coordinated his deliveries.
- Planned, directed, and maintained an efficient warehouse operation and assigned, inspected, and evaluated the work performance of personnel assigned.

## EDUCATION

### **North Penn Sr. High School**

Passing Year - **2002**

### **Montgomery County Community College**

#### **Education**

Passing Year - **2005**