

# Maricela Portillo Yanez

Commerce City, CO 80022

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## Work Experience

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### **Quality Control Inspector**

Advanced Circuits - Aurora, CO

May 2012 to August 2021

Inspect and approve incoming product by confirming specifications, conducting visual inspection and measurement tests, rejecting unacceptable product.

- Responsible to complete First Article Inspection Reports following documented procedures performing data entry and sending reports to the customer in a timely manner.
- Able to read and understand customer fabrication drawings and operate the CMM (Coordinate measurement Machine)
- Responsible for performing all inspections and related tasks as assigned by the supervisor according to their respective work instructions, IPC specifications and customer specifications.
- Maintain safe and healthy work environment by following standards and procedures, and complying with legal regulations.
- Accomplish quality certifications by completing IPC-600 class as needed.

## Education

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### **High school diploma**

Northglenn High School - Northglenn, CO

August 2003 to May 2007

## Skills

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- Bilingual
- Microsoft Office programs
- Quality Inspection
- Blueprint Reading
- Coordinate Measuring Machine
- Calipers
- Quality Assurance
- Micrometer
- Quality Control

## Languages

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- Spanish/English - Fluent