



Corporate Management Group

Absence Request

Absence Information

Employee Name: Marica Benvenenz Schiffino
Department: Comisary
Supervisor: Dennisse

Type of Absence Requested:

- Sick Vacation Bereavement Time Off Without Pay
 Military Jury Duty Maternity/Paternity Other

Dates of Absence: From: March 29, 2016 To: March 29, 2016

Reason for Absence:

You must submit requests for absences, other than sick leave, two days prior to the first day you will be absent.

Marica Benvenenz Schiffino 3/17/16
Employee Signature Date

Manager Approval

- Approved
 Rejected

Comments:

[Signature] 3.7.16
Supervisor Signature Date
[Signature] 3.7.16
CMG Signature Date