

Margo A. Doyle

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Professional Summary

Results and solutions orientated with a solid record of performance in supervision and customer service functions. Developed a reputation for fairness and good judgment in resolving conflicts within emotionally charged stressful situations.

Skills

- Commitment to Quality
- Judgment and Decision Making
- Multitask oriented
- Complex Problem Solving
- Teamwork
- Attention to Detail
- Experience

Experience

Supervisor

Red Wing Shoe – Red Wing, MN

Jan 2012 – May 2021

Responsible for daily Production. Directly responsible for 60+ employees. Trouble shooting and taking care of issues whether they pertain to machine down time, missing work pieces, quality, questions, personnel or other issues that may arise on a daily basis. Continuously working to improve efficiencies and reduce rework and factory seconds.

Production Lead

Red Wing Shoe – Red Wing, MN

Mar 2008 – Jan 2012

Responsible for the work coming in and out of the Peco's Fitting line for a continuous work flow for the next departments. Inspect shoes when needed to decrease factory seconds. Training new and existing personnel. Working on the lines when and where needed.

Line Operator

Red Wing Shoe – Red Wing, MN

Jun 1989 – May 2002

Operated machinery in the Fitting department and various other departments to produce a variety of work and leisure boots and shoes at quality specifications.

Customer Service

Jostens – Red Wing, MN

Promoted from order processing to customer service. Collaborated with national and international sales representatives for specific request. Order Processing responded to orders from customers and handled input into Oracle database. Processed up to 1200 orders per month requiring accuracy and speed.

Education

Rochester Community and Technical College – Rochester, MN

CAD certificate

Dakota County Technical College – Rosemount, MN

Courses: Microsoft Office Specialist in Word and PowerPoint certified. Legal Administrative Assistant.