



Manuel Simental

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PROFESSIONAL SUMMARY

Skilled in unloading trucks, moving merchandise and stocking shelves. Enthusiastic, positive and dedicated professional proficient in correct procedures for stocking and rotating merchandise. Physically fit and active. Industrious Stock Clerk offering 10+ years of experience in inventory management and retail merchandising. Safety-focused and attentive to detail with proven history of reducing warehouse hazards through proactive identification. Certified Forklift Operator.

SKILLS

- Been in warehouse for 10+ years.
- 5+ years of inventory experience
- Experienced forklift driver 10+years
- Box truck driver 3years
- Great at keeping order listening to directions but also great at taking initiative don't always need to be told what to do
- Reliable trust worthy and respectful
- Fast learner
- Always willing to learn and help
- Team player but also works great alone.
- Shipping and receiving
- Distribution and warehousing
- Order picking and processing

WORK HISTORY

WAREHOUSE LEAD

05/2017 to 04/2023

RFI Ingredients | 2100 W. Midway Blvd Broomfield

- Would unload all packaging, sample, and enter into the system while also putting all items away on racks.
- Experience forklift driver over 10 years driving. (Stand ups, sit downs, propane/battery powered)
- Managed day-to-day operations of warehouse, freight and parcel shipments, returns, and transfers.
- Prepared pallets of boxes for easy transportation between customer and storage locations.
- Promoted safety policies and practices among personnel, enforcing appropriate handling and use of equipment and products.
- Loaded, unloaded, and sorted cargo as part of accurate and efficient weekly shipments.
- Kept storage areas organized, clean, and secure to fully protect company assets.
- Recorded information, shortages, and discrepancies to keep records

current and accurate.

- Kept inventory of all packaging used.
- Would prepare all items needed for all production lines orders
- Would do regular cycle counts to keep X3(the system we used) as accurate as possible.
- In charge of a whole area and was doing it as a team of 1
- I would also fill in for data entry as well. Can do pretty much anything in any department

MATERIAL HANDLER

06/2010 to 04/2016

Carefree Of Colorado | Broomfield, CO

- Packed items into appropriate containers for shipment.
- Operated forklifts and pallet jacks to transfer large products from one area of warehouse to another, allowing for easier accessibility.
- Operated moving truck safely to deliver items to destination without nicks or scratches.
- Listened closely during team meetings to gain complete understanding of duties required for each shift, completing priority tasks first.
- Would also drive a 30ft box truck for pickups/deliveries

EDUCATION

None | None

Adams City High School, Commerce City, CO