

Manuel Jimenez

Longmont, CO

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Self-motivated individual with prior experience as an Inventory Picker, looking for an opportunity to develop new skills and grow professionally to further improve my abilities as a worker.

Work Experience

Inventory Picker

Nite Ize-Niwot, CO

January 2022 to April 2024

- Read and analyze task sheets to verify location and quantity of all SKU's listed for each order
- Verify that RF scanners are functioning properly
- Double-check the quantities for all requested pallets
- Pick and package items according to the work order
- Properly dispose of empty boxes and loose cardboard
- Keep a clean and well-maintained workspace

Post Press Operator

Circle Graphics-Longmont, CO

August 2021 to December 2021

- Transported vinyl rolls to designated tables
- Cut and welded posters to match the desirable size
- Folded each poster and packaged according to its size
- Ensured welding cars are clean and well-maintained

Production Associate/Assembly

Current Lighting Solutions-Longmont, CO

July 2017 to June 2020

- Interpreted diagrams, instructions and parts lists in order to assemble products properly
- Used tools to make and/or repair parts and products
- Collaborated with team members to ensure proper delineation of production roles
- Identified damaged parts and replaced as needed
- Stocked assembly items with necessary supplies
- Inspected components and finished products before shipment

Education

High school diploma

Skyline High School - Longmont, CO

August 2016 to May 2017

Skills

- Assembly Line
- Warehouse Experience
- Teamwork
- Power Tools and Hand Tools Experience
- Creativity
- Self-motivation
- Schematics
- Electrical experience
- Hand tools
- Electrical wiring
- Lean manufacturing
- Continuous improvement
- Blueprint reading

Languages

- Spanish - Fluent
- English - Expert

Certifications and Licenses

Driver's License

May 2024 to April 2029

Additional Information

Personal Interests:

- Music Production
- Digital and Traditional Art
- Software Development