

# Mandie Barrientos

Thornton, CO 80241

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## Work Experience

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### **Forklift Operator**

Kik Consumer Products - Denver, CO

August 2022 to Present

Loading, Unloading Semi-trucks

Using RF scanner

### **Warehouse Associate**

Cardinal Health - Denver, CO

April 2022 to August 2022

Receiving incoming product inputting data into system ,Stocking warehouse Picking/Packing orders using wearable scanner.

### **Warehouse/PC Specialist**

Technology Integration Group - Louisville, CO

December 2021 to March 2022

Unboxed power washed/uploaded current software into PCs QA check for damages. Boxed up asset tagged, asset tagged/assigned PCs to specific schools.

### **Warehouse Operations Associate**

Charlottes Web - Louisville, CO

February 2018 to June 2021

- Pick, pack and ship orders using the NAV (Navision) shipping system, utilizing LOT numbers for batch records from Navision product code.
- Perform accurate cycle counts of inventory.
- Maintain a clean efficient warehouse - 5S standards
- Use Navision system to track inventory, receipts of goods and the fulfillment of orders.
- Work as a team with other warehouse employees to perform daily activities, and to continuously improve performance.
- Communicate effectively with internal and external customers.
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### **Letter Carrier**

United States Postal Service (USPS)

October 2016 to February 2017

- Delivered mail along a prescribed route, on foot or by vehicle, on a regular schedule, picking up additional mail from relay boxes as needed. Collected mail from street letter boxes and accepts letters from mailing from customers; on certain routes may deliver mail that consists exclusively of parcel post, or the collection of mail

- Routed or cased all classes of mail in sequence of delivery along an established route.
- Became proficient, when assigned to a route, in the casing of mail on other routes as assigned.
- Reported to supervisor all unusual incidents or conditions relating to mail delivery, including condition of street letter boxes and centralized delivery equipment.
- Furnished customers with postal information and provides change of address cards and other postal forms as needed.
- Used portable electronic scanner as instructed.

### **Warehouse Associate**

Eldon James Corporation - Denver, CO

February 2014 to April 2015

- Examined goods received/shipped and verifies completeness of shipments against bill of lading, invoices, and other records.
- Lead member of the clean room; read work order or follows oral instructions
- Loaded and unloads materials onto or from pallets, trays, racks, and shelves by hand or fork lift
- Prepared identifying information/ shipping instructions on containers
- Routed incoming shipments/goods to respective departments.
- Counted and compares quantity and identification numbers of units against order.

### **Medical Assembly Technician**

Soma Manufacturing

October 2010 to January 2014

- Work with a team to assemble entire products or components
- Rotated through tasks for specific production processes
- Conducted quality inspections on products and parts
- Prepared finished products for shipment
- Maintained a clean and orderly work area

## Education

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### **High school diploma**

Adams City Highschool

January 1998 to December 1998

## Skills

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- ERP systems
- Warehouse Management
- Cherry picker
- Picking & packing
- Computer Literacy
- English
- Pallet jack
- Microsoft Dynamics Navision
- Warehouse experience

- Forklift
- Order Picking
- 5S
- Freight Experience
- Manufacturing
- Shipping & Receiving
- SAP
- RF Scanner
- Order picker
- Warehouse distribution
- Materials handling
- Load & unload

## Certifications and Licenses

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### **Driver's License**