

Malando E. Metcalfe

5326 Perth Ct.

Denver, CO 80249

720-656-2177

malandomjsanders@yahoo.com

Objective: Seeking a position within a company that will allow me to fully utilize my communication, organizational, and problem solving skills to ensure the company's success. With the 15 years in Customer Service & over 3 years in Warehouse Operations.

Skills:

- OSHA Certified
- NCCER Certification
- Forklift Certified
- Collections
- Customer Service
- Carpentry
- Cashiering
- Construction
- Data Entry
- Computer Skills
- Pulling Orders
- MSDS Certification
- Call Center
- Shipping & Receiving
- Telemarketing
- Collections

Experience:

Whirl Pool Denver CO
Production Operator
Sep 2018- Current

- Responsible for operating forklift and maintaining warehouse including restocking materials, pulling orders, loading and unloading orders on to the trucks and docks.
- Training & certification received while on the job for Forklift with Clamp attachment. Adhere to safety guidelines and company policies
- Tracked all merchandise with scanners for each movement.

Allied Building Company, Denver CO
Warehouse Clerk
March 2016- 2017

- Operated powered lift truck, pallet jacks and forklifts safely, with a incident rate of 0%.
- Used propane forklift to load and unload trailers.
- Pull products for shipping to worldwide locations.

Fresh Pack Produce Denver CO
Order Picker
Oct 2014- 2016

- Pick orders according to pick sheets and maintain at a quick pace.
- Track all merchandise movements and keep log sheets updated.
- Put together pallets and shrink wrap securely.
- Maintain a neat work environment.

Education/Certifications:

Montbello High School- High School Diploma 2002

Columbia College, Aurora, CO General Studies 2008