

CATHERINE MACDONALD

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SUMMARY

Most of my adult life has been spent in customer service. From Grocery to Merchandise to Security to Personal Care.

COMPUTER SKILLS

Languages

- English is the language I know.
- I am currently enrolled in the University of Phoenix learning IT. I have 33 credits thus far.

Software

- I am familiar with cash registers, Word, Office, Internet

EXPERIENCE

03/2010 to
03/2011

Associate Dollar General (802)479-9601

Provided customer assistance, rang customers out, set sales and cleaned the register area, as well as being in charge of the apparel section.

EDUCATION

02/2012 Began my Business college education with Jones International University

09/2013 Began my IT college education with the University of Phoenix

In the 1970's I worked at McDonald's, picked oranges, babysat and went to High School. After High School I vaccinated chickens on local chicken ranches. This all took place in Florida.

In the 1980's I received my GED (1983), married and produced my first child. I then began a Home Day Care so I could be home with my son. Not getting enough kids to watch I applied and was hired by Ames Department Store.

In the later 1980's, after Ames closed, I worked for Price Chopper, a Grocery Store, until I produced my second child. In the 1990's I obtained my LNA license and worked for Rowan Court, a rehabilitation and nursing home. I didn't deal well with the deaths of residents. I went to the Department of Public Records as a temporary employee running a microphotography camera. I also worked in the Reference/Research section of the same department. Here I stayed for six years, through a divorce.

In the early part of 2000 I was hired by Censor Security (802) 773-4441 to work overnights at the Burlington Ferries where I patrolled each boat, the marina and buildings. I also did money runs from Vermont, rode the ferry to NY, collecting money envelopes on both sides, then went to Charlotte Ferry and collected envelopes from their safe. I was then sent to the local mall, University Mall, where I patrolled inside and outside (parking garage and buildings) until 7 a.m. I was promoted to Head of Security in 2003 and had ten officers to watch out for. The mall has seventy stores and several outer stores. I have trained many officers in doing this job, some had it and some did not. I was there until 2006.

Twice in 2000's I was requested to care for my elderly parents and moved south to provide this care. My children were either with their father or on their own at this time.

As you can see, I have a wide variety of job experience and I am glad of it. They all gave me the opportunity to determine what I do and do not want to do with my life. I am now very interested in computers as I continually am messing mine up, thus IT with Phoenix.