

# Michael Urbana

Wheat Ridge, CO 80033

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Authorized to work in the US for any employer

## Work Experience

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### **Assembler**

Display Devices - Golden, CO

October 2018 to Present

Forklift Certification, HVAC assembly, wiring, soldering, brazing, packaging, shipping

### **Production Worker**

Encore Rail Road Systems - Broomfield, CO

May 2018 to October 2018

Machine operator and packaging

### **Machine Operator**

CoorsTek - Golden, CO

November 2016 to April 2018

operating machines and loading parts for kiln firing

### **Driver**

Blackbird Logistics - Las Vegas, NV

June 2016 to October 2016

Pick up / transport and delivery of products to facilities and customers.

### **Courier/Delivery Driver**

Couture Couriers - Las Vegas, NV

May 2016 to September 2016

pick up and deliver high end luxury items to casinos and other stores

### **Warehouse worker/Equipment Operator**

Shetakis Wholesalers/Cold Storage Solutions - Las Vegas, NV

July 2015 to April 2016

- \* Southern Nevada Health District food handler card
- \* Accurately pulling orders using equipment
- \* Staging and wrapping pallets
- \* Loading trucks
- \* Operating electric pallet jack and man up lift

### **PROCESS SERVER - DRIVER**

Nationwide Legal - Las Vegas, NV

May 2013 to July 2015

Nevada PILB card

- ❖ Filing court papers and legal documents and document retrieval
- ❖ Process server-Verification through affidavit of service

### **DRIVER - SORTER**

U.P.S - Las Vegas, NV

March 2006 to November 2014

Accurately delivered packages to local businesses and residents in company truck

- ❖ Sorted packages according to routing number and load on to trucks
- ❖ Sort packages and loading trucks

### **DELIVERY DRIVER**

nevada brake - Las Vegas, NV

April 2012 to March 2013

Delivered auto parts timely

- ❖ Customer service for businesses and returns
- ❖ Cash Handling

### **CARPET CLEANER**

Sears Carpet Cleaning - Las Vegas, NV

March 2004 to January 2006

Cleaned carpets

- ❖ Up sales and customer service
- ❖ Handled cash at point of service
- ❖ Trained new hires according to Sears regulations and safety

## Education

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### **GED**

## Skills

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- Courier
- Assembly
- Order Picking
- Pallet Jack
- Shipping & Receiving
- Delivery Driver Experience
- Packaging
- Driving
- Hand tools
- Manufacturing
- Power tools

- Warehouse Experience
- Forklift
- Quality Inspection
- Order Picker
- Materials Handling
- Load & Unload
- Quality Control
- Machining
- Logistics
- Cleaning Experience
- Mechanical Knowledge

## Certifications and Licenses

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### **Driver's License**