

# Lydell Bacon

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Dedicated, hard-working, quick learning, reliable and accurate professional who delivers courteous and exemplary service at all times.

## Work Experience

### Seasonal General Purpose Maintenance Personnel

Aramark  
Philadelphia, PA.  
March 2022 to September 2022

General cleaning of all public areas (wiping off tables and counters, polishing stainless steel/glass features, sweeping, mopping, trash removal).  
Kitchen staff support (washing dishes, cleaning appliances and counters, sweeping/mopping up any spills, trash removal).

### Warehouse Supervisor/Shipping and Receiving

Sprinter Supplier  
Philadelphia, PA.  
July 2020 to January 2022

Responsible for picking inventory and preparing items for shipping.  
Receiving returns and processing refunds if eligible.  
Stocking and inventory maintenance of warehouse items.  
Creating and editing online listings for merchandise.  
Customer service thru phone and e-mail correspondence. Helping customers with in-warehouse transaction.

### Direct Service Personnel

Resources for Human Development  
Philadelphia, PA.  
April 2019 to April 2020

Maintain a safe and comfortable living environment for members of our community that are physically and/or intellectually disabled.  
Major responsibilities are: nursing to include first-aid and medication administration, daily living activities (hygiene, cooking, cleaning, etc.), logistics (planned activities, transportation, inventory, office tasks).

### Ramp Agent/Ground Crew

Piedmont Ground Handling/American Eagle Airlines  
Philadelphia, PA.  
May 2018 to March 2019

Responsible for baggage loading/unloading, operation of motorized service vehicles and equipment, aircraft servicing and movement.  
Utilize various airport computer systems to verify aircraft arrival/departure times, baggage

counts and locations, and hazardous material tracking.

### **Pharmacy Prior-Authorization Technician**

Lancesoft INC./Amerihealth Caritas.

Philadelphia, PA.

March 2017 to March 2018

Responsible for reviewing and approving physician or member inquiries for prior-authorization and medical necessity requests based on established pharmacy guidelines and contract criteria.

Responsible for accurate and timely data entry of prior authorization requests within the Prior authorization system to meet all client specific requirements and contractual agreements.

Responsible for understanding and applying clinical criteria for processing Prior Authorization requests in a timely manner.

Responsible for receiving prior authorization requests via telephone/fax while utilizing multiple systems to confirm accuracy of the information being provided.

### **Certified Pharmacy Technician**

Walgreen's Co.

Stone Mountain, GA.

November 2014 to January 2017

Collect and input all patient information into pharmacy database.

Proactively contact medical providers and insurance companies as needed for the best patient care.

Fill or compound orders based on patient prescription and presenting them for pharmacist review.

Maintain the overall cleanliness of the pharmacy area.

Assisted the pharmacists with checking in and pricing drug orders, third party transactions and relevant paperwork.

Correctly completed pharmacy paperwork, including daily and weekly reports.

### **Pharmacy OTC Department Manager**

Wal-Mart Stores INC.

Clermont, FL.

May 2013 to February 2014

Oversaw inventory and office supply purchases.

Performed accounts receivable duties including invoicing, researching charge-backs, discrepancies and reconciliations.

Helped achieve pharmacy business objectives by increasing sales and gross margins.

Educate customers about products and assisting in locating items.

Reduced inventory shrinkage by streamlining our backroom program and sales floor configuration.

### **Pharmacy Technician**

Wal-Mart Stores INC.

Clermont, FL.

October 2010 to May 2013

Assessed patients and documented their medical histories.

Receptively answered customer questions and helped locate desired items in the pharmacy.

Assisted other pharmacy staff with drug inventory, purchasing, and receiving.

Saved patients money and increased pharmacy profit margins with therapeutically equivalent and more cost-effective generic drugs.

Verified patients' eligibility and claims status with insurance agencies.

### **Education**

High School Diploma 1996

William Penn High School. Philadelphia, PA.

### **Certifications/Licenses**

Certified Pharmacy Technician (CPhT)

August 2015 to Present

### **Additional Skills Information**

Pharmacy Technician Certification Training. Retail pharmacy procedure knowledge.

Motivated self-starter. Insurance billing. Committed to quality assurance. Conflict resolution ability. Inventory maintenance systems. Office technology experience. Flexibility in scheduling. Warehouse environment experience. General labor experience.