

LY TAN

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OBJECTIVE | Looking to better my career at Hunter Douglas in becoming a Manufacturing Tech. Trainee.

SKILLS & ABILITIES

- Proficient in words/excel
- Great Problem Solver
- Interpersonal Skills
- Outstanding Team Work/Cooperation
- Masterly Machine Operator/applications
- Knowledgeable of Productions

EXPERIENCE | **PRODUCTION TECH. LVL3 HUNTERDOUGLAS**

2015-CURRENT

- Insure packaging quality is superior through continuous daily audits.
- Motivate, engage, self-assurance of pack team through proper training.
- Address all personnel issue promptly and professionally.
- Duties included assembly, inspection, closing orders, repairs, train trainees, and lead team when coordinator is absent.
- Ability to fabric cut with quality
- Help fill in areas when operators are absent.
- Have a good background with color matching
- Work with Pack Size Machinery and understand its process.

FOOD SERVICE CENTRAL SUPPLIES

2006-2014

- Par Tech. – Filling hospital supplies.
- Weekly inventory count.
- Answer calls to fill inventory of their location.
- Verify through process to unsure supplies are request through the correct network.

EDUCATION | **EMILY GRIFFIN, DENVER COLORADO**

HIGH SCHOOL DILPOLMA

GPA 2.5 Learn computer software skills, Art elective course – use machinery.