



Transfer Request

Employee Name: Luon Koeung

Date: 11/23/16

Current Shift/Dept.: 2nd North

Shift Requesting: 1st North

Reason: Need to watch grandchildren

Date of Requested Transfer: 11/28/16

Office Use Only

Attendance: Great

Work Performance: PR on 4/5/16 score 4.57

Available Opening: Yes

CMG Approval: Kelsey Sikkink

Department Manager Approval: [Signature]

Work Restrictions: n/a

Current Wage: 11.73 New Wage: NA

Hire Date: 03/31/09

09/2011

HR Initials [Signature]