

Luis Rodriguez

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Work Experience

Material Handler/Forklift Operator

Rki mission critical - Denver, CO

December 2021 to Present

Inventory

Unloading

Re stocking

Material Handler

Rki mission critical - Aurora, CO

February 2021 to Present

Inventory

Unloading and loading

Trailers

Detailer

New car look detailing - Denver, CO

May 2020 to Present

New look car detailing

#1 MAINTENANCE

Clean an dress interior with uv protective

vacuum Interior mats with dressing

wash and wax

windows an glass

tires shine

#2 ELITE

full interior clean an dressing with uv protective

Vacuum Interior

Carpet extraction , rubber mats with dressing carpet mats extraction

Exterior Clay bar , wash and wax

door jams clean

windows an glass

#3 PRIMO

Steam clean Interior and dress with a uv protective

Carpet extraction an mats with dressing carpet mats extraction

Spot removal with order treatment

Leather condition seats

Extraction of seats

Pet hair removal

Headliner , visors spot removal

Exterior Clay bar wash an polish

Door jams wipe and wax

Trim restoration ceramic coating

Engine bay clean an dress.

Ask for prices

I also do separate rates for engine bays

Clay, Black restoration ceramic coating ,wheel coating, polish, headliner , ceramic coating (certified)

Detail Shop Manager

Cars Recon, Inc - Denver, CO

June 2021 to November 2022

- Critical thinking
- Managing operation
- Self contractor
- Training individuals to meet expectations
- Produce numbers an quality

Fed ex freight instructor

Fed ex freight

February 2014 to June 2020

Mentor - education on safety trainer for new hires

forklift operator inbound an outbound loads

Forklift operator

Midwest motor Express

September 2008 to April 2013

Front desk

Dental assistant front office an back

Pediatric Dental Group - Denver, CO

June 2010 to December 2012

care as needed x Ray's

Cleanings

Parts sales manager

Auto Zone

December 2004 to February 2006

Education

High school or equivalent

High school graduate

2004

Skills

- Customer service
- Ten key
- Time management
- Word
- Scheduling
- Customer Service Skills
- Microsoft Excel
- problem solving
- Team Building
- CPR
- Public Speaking
- Teaching
- Organizational Skills
- Event Planning
- Microsoft Word
- Photoshop
- retail sales
- Spanish
- Excel
- English
- Multilingual
- Dental Assisting
- Word Processing
- Customer Service
- Medical Imaging
- Dental Receptionist
- Eaglesoft
- Dentrix
- Chairside Assisting
- Front Desk
- Medical Scheduling
- Office Management
- Medical Billing
- Clerical Experience
- Recruiting
- Microsoft Office
- Leadership
- Computer Skills

- Dental Office Experience
- Computer Operation
- Detailing
- Administrative & Business Operations (Less than 1 year)
- Bilingual
- Warehouse experience

Languages

- Spanish - Fluent

Certifications and Licenses

Certified Forklift Operator

X-ray

Certified Dental Assistant

First Aid Certification

Driver's License

Assessments

Customer Focus & Orientation — Proficient

January 2020

Measures a candidate's ability to respond to customer situations with sensitivity.

Full results: [Proficient](#)

Warehouse Associate — Proficient

January 2020

Assesses the tendencies that are important for success in warehouse roles.

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Additional Information

General office skills

- Multi-tasking
- Flexibility
- Customer service
- Time management

- Organization
- Scheduling
- Word Process
- Professional
- Quality focus
- Proficient with virtually all Microsoft programs, alpha- numeric, and ten key
- Organize and maintain files and records
- Technology Adaptability