



Corporate Management Group
 12000 N. Washington St. Ste. 350
 Thornton, CO 80241
 Office – 303-920-1425
 Fax – 303-736-7767
 Contact Name: Caitlin Scholl

Termination of Employment

Luis Arzola 3-1-17
 Name of Employee Today's Date

Last Day Worked 2/15/17

Quit LA Laid Off _____ Terminated _____
 Employee Initial Employee Initial Employee Initial

Failure to report to work _____ Other _____
 Employee Initial Employee Initial

Final Pay to include _____
 Worked hours for current pay period and accrued but unused PTO

Eligible for Rehire _____
 Yes No

The following items have been turned in:

Truck		
Keys		
Tools		
Supplies		
Uniforms		
Cell Phone		
Other		

Receipt of a fully executed copy is acknowledgement of this termination notice.

Signed _____
 Employee Signature

Signed _____
 Employer Signature