

Loretta Gloer
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My goal is to be a part of a team that genuinely cares about a job well done. My experience is in sales, customer service and management. I am very organized and have excellent time management skills.

Community Manager/ Assistant Night Manager Big Thompson Manor 11/2022 to Present

- * Utilize OneSite Real Page for all aspects of managing property.
- * Conduct Certifications, Re certifications and EIV process and run back ground checks.
- * Accepted applications, show and sell apartments and complete leases.
- * Collect and post rents, bank deposits, collect outstanding rent, compiled monthly reports.
- * Supervise maintenance, clerical, janitorial and 3rd party contractors.

Event Specialist / CrossMark 8/2019 to 11/2023

- * Proactively engage and professionally interact with members.
- * Prepare and serve customers food and drink samples.
- * Properly set up display tables for event execution.
- * Maintain rapport with personnel and customers to effectively meet company objectives.
- * Navigate company's electronic system to prepare and submit all documentation.

Executive/Account Manager / Front Range Internet 4/2012 to 1/2014

- * Sales & customer service for business and residential internet and cloud applications.
- * Maintain excellent customer relationships to increase business for fiber Internet infrastructure, point to point, point to multi-point, and meshed wireless solutions.
- * Sold data center services including collocation, virtual private servers, dedicated servers, backup, and disaster recovery and website hosting services.

Senior Consultant / Cbeyond 2010 to 2012

- * Outside business to business sales of managed service's including telephone, internet, cell phones, cloud service, e-commerce web tools and hosting. Offering a total of 30 applications.
- * Administrative duties associated with setting up new Clients.
- * Earned and maintained Top Sales Rep position in Northern Colorado.

President / CEO MarketLink Corporation / Reliable Resource 1991 to 2017

- * Business to Business Sales and Marketing of Business Software for the construction industry.
- * Conducted all aspects of running a business including H/R, Training, Sales and Accounting.
- * Created, designed and operated a sales support office specifically for the hi-tech industry.
- * Utilizing ACT - CRM, Developed and implemented lead generation campaigns to meet deadlines, insure quality and increase return while reducing the cost of the sale.
- * Organized and trained staff to accomplish specific goals and objectives of marketing plans coordinating with Sage Business Partners throughout the USA.