

Lorenzo Jones

Aurora, CO

ljones19000@gmail.com - 7204169853

Authorized to work in the US for any employer

WORK EXPERIENCE

Order Picker

The Schawn food company - Denver, CO - April 2015 to Present

Responsibilities

Pick and pull orders for consumers brands.

Operate automatic Pallet Jack and Forklift.

Accomplishments

We started out getting over 12 hours of over time but since I have learned how to use all automatic equipment, it has taken a lot of stress off of the hire ups and everybody has a roll to play.

Skills Used

Extremely fast learner, and I used my ability to multi task.

Delivery Coordinator

HOME DELIVERY LINK - Aurora, CO - September 2014 to March 2015

Responsibilities

Set up routes for home deliveries.

Check in 18ft box trucks at end of the day

Close relationship with client.

Emailed hourly updates.

Monitored teams via GPS Satellite.

Accomplishments

Promoted to Delivery Coordinator in two months.

Ran my own account in Ft. Collins

Kept Independent Contractors and Clients happy.

Skills Used

Multi task.

Communication.

Manage.

Construct.

Problem solve.

Maintenance

Ranger Motel - Aurora, CO - April 2014 to June 2014

Responsibilities

Fixed appliances, landscape, minor repairs, painting, front desk attendant.

Accomplishments

Kept Motel area clean, always had clean rooms friendly service.

Skills Used

I learned very quickly, keeping notes and order dates for broken fixtures.

Shift Manager/Cashier

Popeyes - Aurora, CO - July 2013 to March 2014

Responsibilities

I lead a shift up to 5, Counted safe and registers, opened and closed store. Inventory and Food truck verification.

Accomplishments

I became Manager after a few months, I always had good Yahoo reviews, Customers were always happy with my customer service.

Skills Used

I paid attention to small details, Was able to stand for 8-10 hours at a time. Speed of service was great

EDUCATION

Overland HS - Aurora, CO

2002 to 2005

SKILLS

Very fast at learning new things, I have been a shift manager at multiple locations. Can easily interact with customers providing great customer service.

ADDITIONAL INFORMATION

I have been told I am a quick learner, I also have reliable transportation to and from work. I can work holidays and weekends as well as over night.