



Transfer Request

Employee Name: Lorena Cabera

Date: 11/14/2018

Current Shift/Dept.: 3rd Sanitation

Shift Requesting: 1st Production

Reason: Daycare

Date of Requested Transfer: when she returns from FMLA (11-19-18)

Office Use Only

Attendance: Great

Work Performance: EPR on 8/7/18 (4.6)

Available Opening: _____

CMG Approval: Kelsey Sikkink

Department Manager Approval: *M. Linnach*

Work Restrictions: N/A

Current Wage: \$19.02 + \$2 s/d New Wage: 19.02

Hire Date: 8/8/2007

09/2011

HR Initials *U*