

Leonardo Pacheco

Kankakee, IL 60901

leonardopacheco36_pup@indeedemail.com

+1 815 662 7923

Authorized to work in the US for any employer

Work Experience

Forklift Operator

WSI-Wilmington, IL

January 2023 to July 2023

My responsibilities at WSI included but were not limited to

- Operating a picker forklift
- Heavy lifting
- Time management
- Data entry
- Efficiently delegated multiple tasks simultaneously
- Verified inventory documentation to ensure accurate counts
- Received all inbound materials
- Oversaw all material handling

Inventory Associate

DHL-Manteno, IL

January 2021 to January 2023

Responsibilities included but we're not limited to:

- data entry
- Data management
- Physical/systematic inventory management
- Quality control
- Creative problem solving

Packaging Associate

First Class Staffing Solutions-Manteno, IL

January 2018 to January 2021

As a packaging associate for first class staffing, I was expected to complete various line work tasks that included but were not limited to:

- Cooperating with a large group of people
- Operating heavy machinery
- Using personal protective equipment
- Making sure all points of the line were running smoothly
- General cleaning/maintenance tasks
- Repairing heavy machinery on the go
- Meeting several deadlines

- Heavy lifting

Education

Bradley High School - Bradley, IL
September 2015 to May 2017

High school diploma

Skills

- Computer Hardware (4 years)
- Packaging (4 years)
- Microsoft Windows
- Inventory management (1 year)
- Operating Systems
- Customer service (4 years)
- Software Troubleshooting
- Restaurant experience
- Quick service & fast food restaurant
- Food safety
- POS
- Food service
- Cash handling
- Quality control (2 years)
- search engine optimization
- Search engines
- Sales
- Technical sales
- Salesforce
- English
- Data management
- Adobe Illustrator
- Computer hardware
- Operating systems
- Windows
- Manufacturing
- Forklift
- Cash register
- Cleaning
- Upselling

- Food handling
- Distribution center
- Warehouse management system
- Custodial experience
- Communication skills
- Stocking

Certifications and Licenses

A+ Certified

Present

Forklift Certification