

Leon Anderson

Warehouse Worker (loader, unloader)

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To secure an entry-level position and grow within the company.

Work Experience

Mover

MakeSpace

May 2018 to Present

I go to clients house pack up their things and load it on my truck and continue until my route is done. Then i bring my truck loaded to the warehouse for the night ctee to load it on to long hauls to be stored in New Jersey.

Warehouse Worker (loader, unloader)

Queens Port Liquor warehouse

November 2016 to May 2017

Upon arrival of delivers my duties were to carefully unload all incoming deliveries. Once all boxes were off truck i was to by code and brand self necessary boxes for orders to go out and or storefront boxes to side for proper shelving for sale. periodically runs were made around whole warehouse to guarantee the safety of all workers. When needed i was to take an in store or over the phone order, go prepare the order for designated pick up time. All other duties out of my job description asked of me to further the growth and consistency of the company were met

Construction journey men (Apprentice)

Bethel Gospel Assembly

July 2014 to February 2015

Moved heavy items from inside the church to the dumpster for removal and demolition

- Made sure the facility was maintained, safe, and clean at all times
- Painted and plastered walls, and helped remove walls to expand existing offices
- Transported supplies off the delivery truck and bought them inside of the church
- Moved items into the truck with or without hand trucks
- Mopped and sept floors and vacuumed debris
- Assisted wherever assistance was needed
- Framing structures for walls and ceilings
- Built cabinets and fixtures for all the bathrooms and closets

Warehouse Worker (packer, Loader)

Jonathan Adler - Queens, NY

August 2008 to February 2010

- Loaded and unloaded heavy items on and off delivery truck
- Took inventory on imported and exported goods

- Made sure deliveries were accurate and on time
- Made sure the warehouse was kept safe, orderly, and clean
- Moved heavy items in the warehouse using dollies and loading carts
- Checked inventory for imperfections

Driver Assistant

A&N Delivery Service - Elizabeth, NJ
February 2005 to March 2006

- Loaded various items (ex. desk, refrigerators, chairs) from a building on to a truck
- Traveled to the factory where the items had to be unloaded and put in to the factory
- Lead of the assembly line and supervised other coworkers on making sure they move their items properly and safely

Inventory Clerk

Washington Inventory Service - Bronx, NY
February 2004 to March 2005

- Traveled to various work sites to take inventory on incoming products
- Made sure the amount expected was the amount received
- Made sure boxes ready for shipping were properly labeled
- Filled out daily reports for various companies to approve shipment

Education

Associates Degree in Medical Administration

Monroe College Bronx - New York, NY
May 2013